**Criterion 4-Infrastructure & Learning Resources**

## 4.2 Library as a Learning Resource

**4.2.1 Library is automated using Integrated Library Management System (ILMS)**

| Sr. No | Title |
|--------|-------|
| 1 | Central Library Details |
| 2 | Details of ILMS |
| 3 | Screenshots of Autolib Software |
| 4 | Invoice of Autolib |
| 5 | Autolib PO |
| 6 | Installation report |
| 7 | Payment details |
| Link- | https://www.rajgad.edu.in/AQAR22-23/Cr4/4.2.1.pdf |

**Principal**
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.
Dhangawadi, Pune-412206

# 1. Details of Central Library

## VISION

- The Central Library aims at an Excellent Storehouse of knowledge by providing an easy access to information resources for Technical learning and Research community.

## MISSION

- The mission is to provide college students with the information they need to achieve their highest academic potential and help them acquire research skills necessary for lifelong learning.
- To support teaching faculty and administrative staff and to participate in interactive information to exchange within the wider library/ education community.

## OBJECTIVES

- To develop and enhance the capability of the library resources and services.
- To establish a computer infrastructure of all library operations and services by acquiring library computer software.
- To provide services that enhances the quest for knowledge and intellectual activity.
- To create various bibliographies and library path finder's for easy access and retrieval of information.
- To create an atmosphere wherein students and faculty may carry on the learning process enjoyable
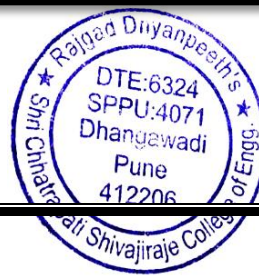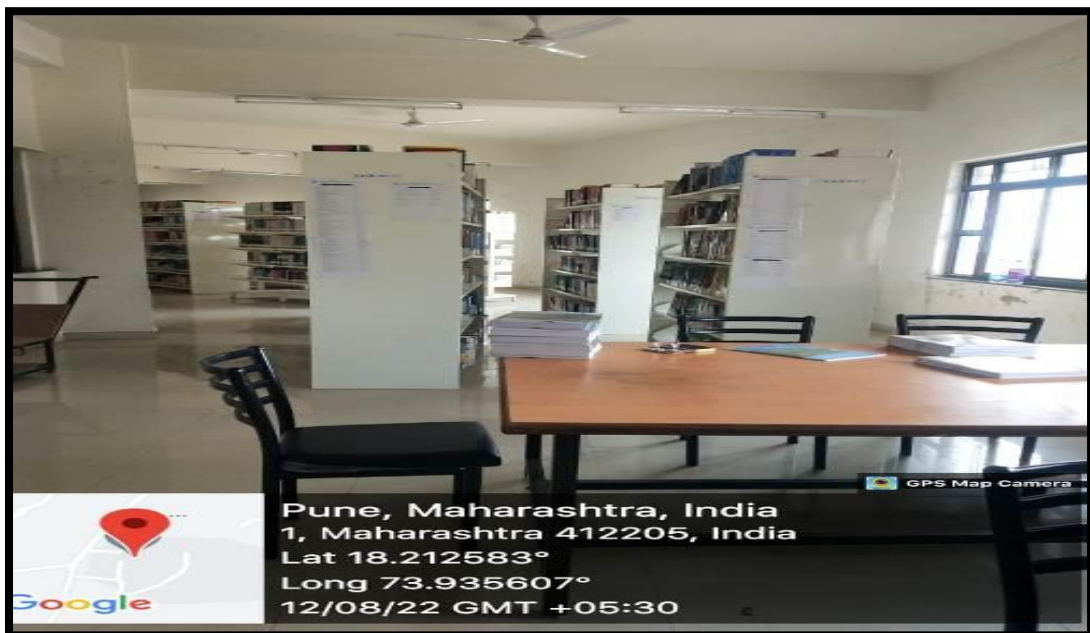
# Library at Glance

The library is particularly significant in curricular development and in satisfying the readers' need for knowledge.  SCSCOE College library's objective is to actively participate in the college's instructional mission by collecting and disseminating material to suit the curricular and general needs of students, professors, and staff.

A library is also important in the acquisition, organization and diffusion of knowledge. SCSCOE College's library system aids the institute's teaching-learning process. SCSCOE College's library houses an outstanding selection of text books, reference books, general books, periodicals and magazines, bound volumes, CD-ROMs, internet resources, and other reading material. The Dewey Decimal Classification Scheme is used to categories books. The library has an excellent infrastructure to satisfy its needs; all of its operations are computerized using Autolib software, and the collection is accessible via web-OPAC. SCSCOE College Library offers an open access system that provides users immediate access to the library collection, book issue return via barcode scanner, and other services.

It contains specialized collections of books, journals, and other materials in the sciences, engineering and technology. The library contains 2966 book titles, 9990 volumes, and 30 national and international journals. Books, back volumes, the NPTEL Database, DELNET E-resources (EBSCO- e books & Jgate- e journal) , and CDs and DVDs are all part of the collection.

# Library Services

The library provides both demanding and anticipatory library services to the users. The services provided are:

- Digital Library Service: Library has a separate digital Library. Apart from books it has a huge collection of Audio video material, CD's & DVD's.

- Newspaper Clipping Service: Latest news about college is preserved in the library in the form of clippings.

- Referral Service: Referral service is also provided by Professionally Qualified staff of library.

- Lending service: Books are issued to all students and faculty of the institute. The numbers of books issued are based on the category of the user. Students can keep the books for 07 days.

- Reference service: Reference service is provided for queries from the available reference sources. Sometimes the users may be directed to sources available in libraries of other institutes.

- Current awareness service: This service is provided through the display of new books in new arrivals rack.

- Inter library loan service: Books/journal articles that are not available in our library can be procured from DELNET or other libraries

- CD/ROM service: Library also maintains the CD's received along with the books. The users can get them copied.

- Newspaper service: Library subscribes 06 daily newspapers for the benefit of its users.

- Question paper service: Question papers of all the engineering examinations conducted by Savitribai Phule Pune University.

- Internet service: All the reading halls of the central library are enabled and students can use their laptops in the reading halls for accessing the online documents subscribed by the library.

|  | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
|  | No. | Value | No. | Value | No. | Value |
| **Text book** | 3768 | 15,18,053 | 20 | 18566 | 3788 | 1536619 |
| **Ref. Book** | 5864 | 25,75,090 | 67 | 86052 | 5931 | 2661142 |
| **E-book** | 9000 | 80,240 | 6400 | 73,899 | 6400 | 147798 |
| **E-Journal** | 5000 |  | 9139 | 73,660 | 9139 | 147320 |
| **Journal** | 218 | 3,73,749 | 30 | 1,09,018 | 248 | 482767 |
| **Digital Database** | 1 | 13570 | 1 | 13,570 | 2 | 40710 |
| **Library automation** | 1 | 65,500 | 0 | 0 | 1 | 65,500 |
| **CD & VIDEO** | 932 | 44,400 | 0 | 0 | 932 | 44,400 |
| **Other (Novel Books)** | 232 | 21,828 | 39 | 15052 | 271 | 36880 |

# 2. Details of ILMS

Shri Chhatrapati Shivajiraje college of Engineering, Dhangawadi have enabled library with Autolib Library Management Software in 2014 with perceptual License.

| Sr.No. | Details of Integrated Library Management System (ILMS) | |
|--------|--------------------------------------------------------|------------|
| 1 | Name of ILMS Software | Autolib |
| 2 | Nature of Automation (Fully or Partially) | Fully |
| 3 | Version | Autolib-NG |
| 4 | Year of Automation | 2015 |
| 5 | Year of Purchase | 2014 |

**Salient Features of Library Management Software**

a. Easy to use /data entry made simple.
b. Multimedia interface.
c. Simple and fast counter transactions.
d. Efficient circulation management system.
e. Book ordering and serial control made simple.
f. Powerful search (Boolean Query Builder) facility.
g. Display/printing of records in AARC/ MARC/CCF/Dublin Core formats/standards.

**MODULE**

**STANDARD MODULES**

**1. Database Management – Cataloguing:** This module allows creating, update/edit and maintaining the following databases.

➢ Books, Book- Bank, Thesis, Proceedings, Standards, Conference Proceedings-Reports, Patents, etc.
➢ Non-book materials/ CD, Newspaper clippings.
➢ Members, Departments, Courses, Groups.

**Authority List** - Authors, Publishers, Suppliers, Subjects, Keywords.

**2. Search OPAC (Online Public Access Catalogue)**

This module is designed to search all the above databases using important fields and print the search results in any desired format/order. This module has:

i. Simple Search -( for beginners)- to search the database using important fields such as Accession Number, Call Number, Author, Title, Edition, Year, Publisher, Subject, Keywords, Department, Availability, etc.

ii. Advanced Query Builder (for experienced users)  – to search the database by selecting the desired field(s), criteria for search (starting with, anywhere (like), truncation, word), Boolean Operators (AND, OR, NOT) and sorting order from a list of fields and printing in various formats

iii. Restricted Search – to search letter by letter

## 3. Circulation Management - Transaction

This module is designed for all types of counter transactions (for all documents types) such as:

- Issue/Renewal /Return/Recall
- Reservation / Reservation Cancel
- Reminders/Overdue receipt/No-due certificate
- Overdue reports (based on many criteria)
- Statistics/Reports for all counter transactions (daily/weekly/monthly/between specific dates)

## 4. Report Management

This module is designed to generate and print number of reports such as:

List of books by author, title, unique titles publisher, supplier, call number, subject, dept, accession number, date, book type and list of journals/publishers/suppliers/members etc. It also allows to print accession register, catalogues, amount spent by type of documents/depts./subjects and bibliographic reports.

## 5. System Administration

This module allows to:

1) Create new user log-in, password and grant rights to access various modules
2) Create group master – to set due date, allowed cards for different documents for different groups of users globally
3) Set overdue charge at various stages/holiday
4) Maintain budget master
5) Back-up, export and import of data
6) Update database globally using various fields
7) Generate charts

# 3. Screenshots of Autolib Software Modules

## I. Autolib first page screenshot
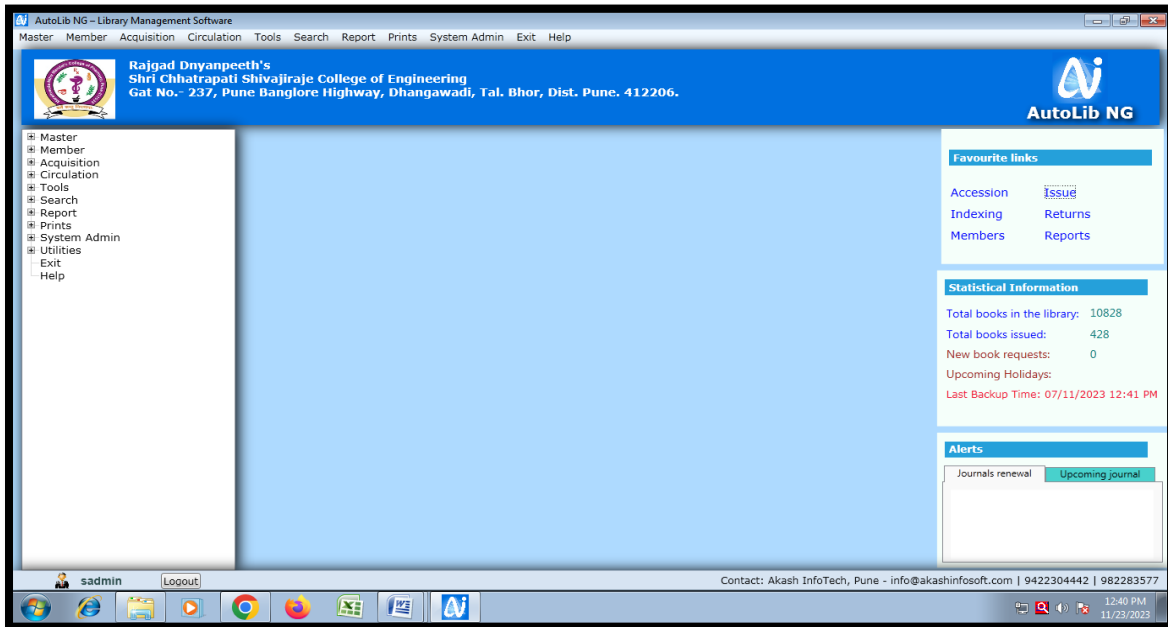


## II. Member Id No & Issue Book list
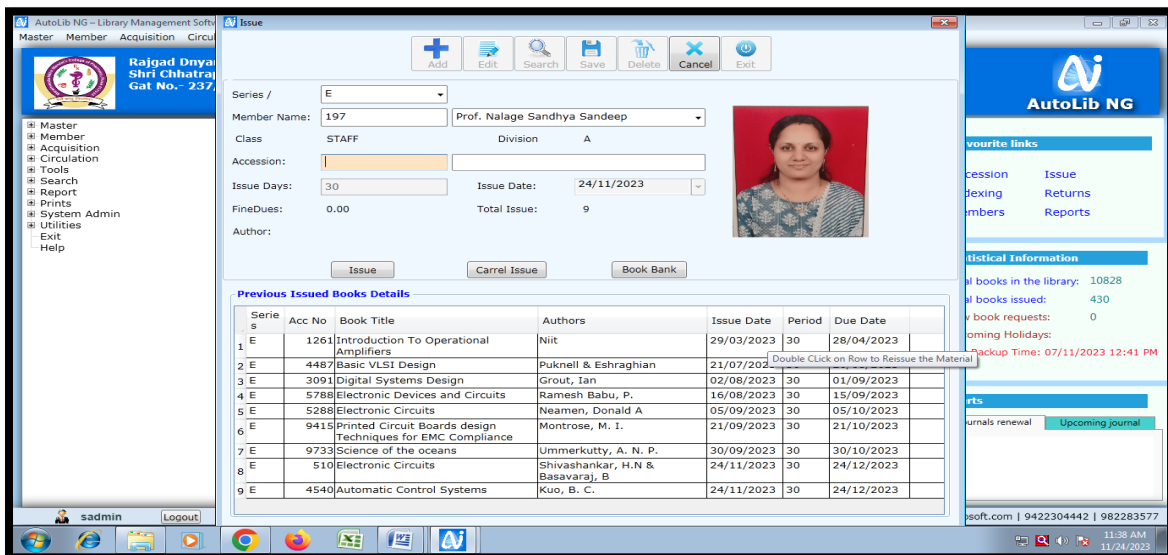
## III. Autolib Accession Register



## IV. OPAC

**V.WEB-OPAC**

**Link- http://172.16.20.69/AutoLibWebOPAC/Member.aspx**

# 4. Invoice of Autolib

**Akash** Infotech

Software Development • Software Consultancy

## INVOICE

Date: 14th Feb 2015
Invoice No: AI/1411

To,
The Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engineering
Gat No.- 237, Pune Banglore Highway, Dhangawadi,
Tal. Bhor, Dist. Pune. 412206

| Sr.No | Description | Qty | Rate | Amount |
|-------|-------------|-----|------|--------|
| 1. | License Copy of "AutoLib" Library Management software to Shri Chhatrapati Shivajiraje College of Engineering Dhangawadi and Barcode Scanners | 1 | 65,500/- | 65,500/- |
| | (Inclusive All Taxes) | | | |
| | | | Total: | 65,500/- |

**In Words:** Rupees. Sixty Five Thousand Five Hundred Only.

For Akash Infotech

Authorised Signatory

14/2/15
Mrs. R.S.Awise
Receiver's Signature

LIBRARY

B1-401, Prism, Sr. No. 6 (Part) + 7, Aundh, Near Spicer College, Pune 411007.
: 020 - 2591 1077 • Mobile : 94223 04442, 98228 35777 E-mail : sudhiryeola@hotmail.com • www.akashinfosoft

Rajgad Dnyanpeeth's
DTE:6324
SPPU:4071
Dhangawadi
Pune
412206
Shri Chhatrapati Shivajiraje College of Engg.

# 5. Autolib PO

RD/SCSCOE/PO- 14-15/280

Dates: 17/12/14

To,

**AKASH INFOTECH**
**PUNE-411 007.**

Subject: "AutoLib" Library Automation Software.

Ref: Yours Quotation Date 05th Dec.2014.

Sir,

      With reference to above, we are Pleased to place an order with your firm for the following material under the term and conditions mentioned herewith and the rates specified against each as per your quotation.

| Sr.no. | Description | Amount | Total Amount |
|--------|-------------|--------|--------------|
| 1 | Professional charges of **AutoLib** Library Managmaent Software **(software modules are)** master setup, member, acquisition, cataloguing, Circulation, serial control, OPAC, projects Administration Newspapers, Report, All report required by **AICTE/NAAC** committee, Generate I-cards, printing of barcodes on any printer spine Labels & Data on books Cards. | 58,000.00 | 58,000.00 |
| 2 | Laser Barcode Scanner | 7500.00 | 7500.00 |
| | **Total Amount** | **65,500.00** | **65,500.00** |

**TERMS & CONDITION:**
Delivery: Immediate at our College Site.
Taxes: All Inclusive.
Packing/Forwarding: Nil
Transport: Nil
Payment: against Delivery.

After getting your kind approval we may release P.O. for purchase material

Received

Received 23/12/14

Dr. R.L.Khandagale
(Principal)
DIRECTOR
Rajgad Dnyanpeeth's

# 6. Installation report

**Akash** Infotech

Software Development • Software Consultancy

## Installation Report

Date: 14<sup>th</sup> Feb 2015

To,
The Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engineering
Gat No.- 237, Pune Banglore Highway, Dhangawadi,
Tal. Bhor, Dist. Pune. 412206

Dear Sir,

As per your Purchase order dated 17<sup>th</sup> Dec 2014 Ref. No. RD/SCSCOE/PO-14-15/280 for "**AutoLib**" Library Management Software installed successfully at Shri Chhatrapati Shivajiraje College of Engineering, Dhangawadi Software operating Training is given to your Staff Members.

**Software CD, Barcode Scanner and User's Manual (PDF)** is delivered to library in charge.

For Akash InfoTech

Authorized Signatory

Receiver's Signature

Received Bill
Invoice no. AI/1411 – 65,500/-
18/2/15

AKASH INFOTECH PUNE

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING LIBRARY

B1-401, Prism, Sr. No. 6 (Part) + 7, Aundh, Near Spicer College, Pune 411 007.
Tel.: 020 - 2591 1077 • Mobile : 94223 04442, 98228 35777 E-mail : sudhiryeola@hotmail.com • www.akashinfosoft.com

Rajgad Dnyanpeeth's
DTE:6324
SPPU:4071
Dhangawadi
Pune
412206
Shri Chhatrapati Shivajiraje College of Engg.

# 7. Payment details