

RAJGAD DNYANPEETH'S SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING Gat .No-237, Pune Banglore Highway, Dhangawadi, Tal-Bhor, Dist-Pune (Maharashtra)

# **Criterion 6 – Governance, Leadership and Management**

### Key Indicator- 6.1 Institutional Vision and Leadership

# 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Sr. No.	Description	Remark
1.	Description of governance of the institution is reflective of and in tune with the vision and mission of the institution	
2.	Vision and mission of the Institute	
3.	Composition of Board of Governors (BoG)	
4.	Sample Minutes of Meeting of BoG	
5.	Composition of CDC	
6.	Sample Minutes of Meeting of CDC	
7.	Composition of IQAC	
8.	Sample Minutes of Meeting of IQAC	



1. Description of governance of the institution is reflective of and in tune with the vision and mission of the institution



# **1.** Description of governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: "Excellent Institution for Education, Training and Research in Engineering."

#### Mission:

- Develop competent engineers along with professional skills and responsible citizen.
- Foster knowledge & technical skills of the highest standards to develop sustainable engineering solution.
- Prepare engineers to respond to needs of the industry, higher studies and research through industry and institute interaction.

Institute has Governing Body, College Development Committee and Internal Quality Assurance Cell act as a top management for designing and implementation of quality policies. Institute has efficient coordination and internal management system. The Internal Quality Assurance Cell is formulated to ensure the quality enhancement of academic and administrative activities.

The institute has a perspective plan designed keeping in mind the previous experiences, stakeholder suggestions and changing scenario in the field of engineering to enhance the various activities.

Teachers are the most important part of teaching learning process and actively participating in department level meetings and the resolutions are passed on to the Principal for final decision. In addition, faculty members are serving as members of various committees formed at department level and institute level where the decisions and opinions of committee members play crucial role in decision making.



# 2. Vision and mission of the Institute



# Rajgad Dnyanpeeth's Shri Chhatrapati Shivajiraje College of Engineering



Approved by AICTE, New Delhi, Recognized by Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University, Pune (ID. PU/PN/Engg./376/2009), DTE CODE: EN6324, AISHE CODE : C-41588

Anantrao Thopte	Sangram Thopte	Dr. Bhagyashri Patil	Dr. S. B. Patil
Founder President, Ex. Edu. Minister	MLA, Executive President	Hon. Secretary	Principal
rounder rresident, Ex. Edu. Minister	Dialest my ment		

## Vision & Mission of Institute

#### Vision:

"Excellent Institution for Education, Training and Research in Engineering."

#### **Mission:**

- 1. Develop competent engineers along with professional skills and responsible citizen.
- 2. Foster knowledge & technical skills of the highest standards to develop sustainable engineering solution.
- 3. Prepare engineers to respond to needs of the industry, higher studies and research through industry and institute interaction.



Prof. Dr. S. B. Patil

**Principal** Rajgad Dnyanpeeth's Shri Chhatrapati Shivajiraje College of Engg., Dhangawadi, Pune-412206

# **3.** Composition of Board of Governors (BoG)

Rajgad Dnyanpeeth's SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

S. No. 237, Satara-Pune, NH-4, Dhangawadi, Tal: Bhor, Dist: Pune -412205 (MS), India.

Website: www.rajgad.edu.in, Email Id: scscoe@gmail.com

Ref.: RD/SCSCOE/DA/2021-2022/

Date: 01/07/2021

# **1. BOARD OF GOVERNANCE**

(Established as per Appendix 17 of approval process handbook 2021-22 published by AICTE, New Delhi)

Sr. No.	Name	Designation
1	Anantrao N. Thopte President, Rajgad Dnyanpeeth, Bhor	Chairman
2	Sangram A. Thopte Executive President, Rajgad Dnyanpeeth, Bhor	Member
3	*Dr. Bhagyashri S. Patil Honorary Secretary, Rajgad Dnyanpeeth, Bhor	Member
4	Dr. Sandeep N. Patil Trustee, Rajgad Dnyanpeeth, Bhor	Member
5	AICTE Ex Officio	Member
б	Mr. Bhanudas S. Bhosale Industry Nominee	Member
7	Dr. Rajkumar V. Shete University Nominee	Member
8	Prof. Chandrakant. T. Kunjeer DTE Ex Officio	Member
9	Dr. Prasanna Deshmukh Education Nominee	Member
10	Prof. Dnyaneshwar K. Khopde Principal, Diploma Engineering	Member
11	Prof. Dr. Sanjay. B. Patil Principal, Degree Engineering	Member Secretary





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# 4. Sample Minutes of Meeting of BoG

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१) सभेचा प्रकार      गाणि      १) सभेचा ताराख      0 (202)      Place of Meeting      Place	सभेस हजर असणाऱ्या सभासदांग D		members who were present at the n	
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५) सभेचे स्थळ

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# **5.**Composition of CDC



Rajgad Dnyanpeeth's SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

S. No. 237, Satara-Pune, NH-4, Dhangawadi, Tal: Bhor, Dist: Pune -412205 (MS), India.

Website: www.rajgad.edu.in, Email Id: scscoe@gmail.com

Ref.: RD/SCSCOE/DA/2021-2022/

Date: 01/07/2021

### **COLLEGE DEVELOPMENT COMMITTEE**

(Established as per Maharashtra Public Universities Act (MPUA) 2016, section 97(1))

Sr. No.	Name	Designation
1	Mr. Anantrao N. Thopte President, Rajgad Dnyanpeeth, Bhor	Chairman
2	*Dr. Bhagyashri S. Patil Honorary Secretary, Rajgad Dnyanpeeth, Bhor	Member
3	Prof. Dr. Sanjaykumar I. Nipanikar Dean Academics	Member
4	Prof. Dr. Chandrakant N. Kulkarni Teaching staff representative	Member
5	Prof. Dr. Sabir S.Sayyed Teaching staff representative	Member
6	*Prof. Dr. Manjusha A. Deshmukh Teaching staff representative	Member
7	*Prof. Jija G. Kale Teaching staff representative	Member
8	Mr. Rahul S. Khamkar Non Teaching staff representative	Member
9	Dr. Rajkumar V. Shete Nominee (Education)	Member
10	Mr. Bhanudas S. Bhosale Nominee (Industry)	Member
11	*Ms. Mayuri M. More Scientist NCL (CSIR)	Member
12	Mr. Rahul Ghoteker Alumni Representative	Member
13	Prof. Tanjai M. Dudhane IQAC coordinator	Member
14	Mr. Shahrukh Alimahammad Khan President, Student Council	Member
	Mr. Meghsham Vinayak Kapure Secretary, Student Council	Member
16	Prof. Dr. Sanjay B. Patil Principal	Member Secretary



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Prof. Dr. S. B. Patil Principal Principal

Rajgad Dnyanpeeth's Shri Chhatrapati Shivajiraje College of Engg, Dhangawadi, Pune-412206



# **6.Sample Minutes of Meeting of CDC**

Name of the Institution	भीर न्यी. ब्ह्यपती हे कॉलेज कॉफ इंफि	PR	OCEEDING BOOK
१) सभेवा प्रकार रिहिरिही ही Kind of Maeeing २) सभेवा क्रमांक 2-3 Sr. No. of Meeting	१) समेची तारीख Date of Meeting २) समेची देख Time of Meeting		4) समेचे स्थळ 2757215 57157 17 Place of Meeting 新文 मेरिटो लाउंग (62)
६) समेत्त कोणी सन्माननीय गृहत्त्य अपर अ respectable persons present — समेत्रे सम्बद्ध – Chairman of Meeting -	ाः अनेनरावं श्रेषि	15) नांवे - 1 	

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Subject No.	Resolution No.	Resolutions and subjects placed before meeting for discussion.
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		सिंजरते जहमझ मा क्रांगहरान कोपरे सारेष् संस्थाप्र
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		सार्डल्यानसर त्यावर सरवात न्या करणांग आही.
		व त्यानुसार विविध कर्णाचा छादावा चेन्यात जाहा।
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9) सभेचा प्रकार Kind of Meeting २) सभेचा क्रमांक Sr. No. of Meeting	9) सभेची तारीख Date of Meeting २) सभेची वेळ Time of Meeting	20	<b>५) सभेचे स्थळ</b> Place of Meeting
६) सभेस कोणी सन्माननीय गृहस्थ अगर अधि respectable persons present सभेचे अध्यक्ष – Chairman of Meeting	कारी हजर असल्यास त्यांची (हुद्यासह	) नांवे –	Name & designations of officials &

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.
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Sr. No. of Meeting	Time of Meeting	AZOY 912411(62)

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विषय क्र.	ठराव क्र.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
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		वार सीमवार दिनांक 92/06/2022 रोजी सकाही
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		वि-राताने आडक्यात वार्यन करान सिंदर हरावाया
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# 7. Composition of IQAC

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SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

S. No. 237, Satara-Pune, NH-4, Dhangawadi, Tal: Bhor, Dist: Pune -412205 (MS), India.

Website: www.rajgad.edu.in, Email Id: scscoe@gmail.com

#### Ref.: RD/SCSCOE/DA/2021-2022/

Date: 01/07/2021

Sr. No	Name	Designation
1	*Dr. Bhagyashri S. Patil Secretary, Rajgad Dynanpeeth	Executive Member
2	Prof. Dr. Sanjay. B. Patil Principal	Chair Person
3	Prof. Tanaji M. Dudhane Teaching Staff Representative	Coordinator
4	Dr. Prasanna G. Deshmukh Nominee form Local Society	Member
5	Dr. Rajkumar V. Shete Education Nominee	Member
6	Mr. Deepak R. Wani Stakeholder	Member
7	Mr. Bhanudas S. Bhosale Industry Nominee	Member
8	Prof. Dr. Sanjaykumar I. Nipanikar Dean Academics	Member
9	Prof. Dr. Chandrakant N. Kulkarni Teaching Staff Representative	Member
10	Prof. Dr. Sabir S. Sayyed Teaching Staff Representative	Member
11	*Prof. Dr. Manjusha A. Deshmukh Teaching Staff Representative	Member
12	*Prof. Jija G. Kale Teaching Staff Representative	Member
13	Prof Swanand D. Pasalkar Training and Placement Officier	Member
14	Prof. Kaustubh R. Juare Cultural In-Charge	Member
15	Prof. Kiran C. Gholasgaon Sports In-Charge	Member
16	Prof. Bhagwan D. Thorat Alumni Coordinator	Member
17	Mr. Rahul S. Khamkar Non Teaching Staff Representative	Member
18	Mr. Gorakhnath D. Jagtap Office Superintendent	Member
19	*Ms Sonali Gupta Alumni Representative	Member
20	Mr. Ketan Shendkar	Member
	Student Representative	





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# **8.Sample Minutes of Meeting of IQAC**



Gat .No-237, Pune Banglore Highway, Dhangawadi, Tal-Bhor, Dist-Pune (Maharashtra)

REF No: RDTC/SCSCOE/IQAC/2021-22/

Date: 02/08/2021

#### NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) with the members of Local Society Nominee, Industry, Administrative staff and Faculty members of the institute will be held on 05<sup>th</sup> August 2021. The agenda of the meeting is as below.

Meeting Time: 12.00 Noon. Meeting Mode: Online (Zoom Platform)

#### Meeting Link:

https://us04web.zoom.us/j/6454805182?pwd=ZWdLcE5rbGlmQndpZlNlN0tJeFpGQT0 <u>9</u>

Meeting ID: 645 480 5182 Passcode: rajgad

#### Agenda:-

- 1. Review of minutes of Tenth IQAC meeting.
- 2. Action taken report on the decision of the previous meeting.
- 3. Activities conducted by all Departments in A.Y.2020-21.
- 4. Academic plan of A.Y. 2021-22.
- 5. Review of Online Academics and examination.
- 6. Review of Academic and Administrative Audit.
- 7. Preparation and Submission of AQAR for A.Y. 2019-20 and 2020-21.
- 8. Admission process A.Y. 2021-22.

All the IQAC members are requested to kindly attend the meeting.

Prof. T. M. Dudhane IQAC Co-ordinator

Prof. Dr. S. B. Patil

Rajgad Dnyanpeeth's Shri Chhatrapati Shivajiraje College of Engg. Dhangawadi, Pune-412206

CC:

- 1. All IQAC Members
- 2. All Head of Departments
- 3. Dean Academics
- 4. Dean R&D
- 5. Office Superintendant





Gat .No-237, Pune Banglore Highway, Dhangawadi, Tal-Bhor, Dist-Pune (Maharashtra)

### THE ELEVENTH MEETING OF THE INTERNAL QUALITY

### ASSURANCE CELL(A.Y.2021-22)

Date: 05/08/2021Meeting Time: 12.00 Noon.Meeting Mode: Online (Zoom Platform)Meeting Link:

https://us04web.zoom.us/j/6454805182?pwd=ZWdLcE5rbGlmQndpZlNlN0tJeFpGQT0 9

Meeting ID: 645 480 5182 Passcode: rajgad

#### Agenda:-

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- 4. Academic plan of A.Y. 2021-22.
- 5. Review of Online Academics and examination.
- 6. Review of Academic and Administrative Audit.
- 7. Preparation and Submission of AQAR for A.Y. 2019-20 and 2020-21.
- 8. Admission process A.Y. 2021-22





Gat .No-237, Pune Banglore Highway, Dhangawadi, Tal-Bhor, Dist-Pune (Maharashtra)

Ref No: RDTC/SCSCOE/IQAC/2021-22/

Date: 05/08/2021

### Internal Quality Assurance Cell (IQAC)Minutes of IQAC Eleventh

Meeting

11<sup>th</sup> Meeting: 05/08/2021

The following members attended the meeting.

Sr.No.	Designation and Affiliation	Name of Person			
Chairper	Chairperson				
1	Principal	Dr. S.B.Patil			
Members	s from the management				
2	Co-ordination committee member	Mrs. Bhagyashri Patil			
IQAC C	o-ordinator				
3	Co-ordinator	Prof. T.M.Dudhane			
Nominee	from Local Society and industrialist				
4	Principal, Anantrao Thopte College, Bhor	Dr. P.G.Deshmukh			
5	Industrialist (Industry Repr.)	Mr. B.S. Bhosale			
Teacher	Representatives				
6	Member. HOD, Computer Engineering	Prof. A.S.Sondkar			
7	Member. HOD Civil Engineering	Prof. Dr. S.S.Sayyed			
8	Member. HOD Mechanical Engineering	Prof. S.K.Pawar			
9	Member. HOD F.E. Engineering	Prof. J.G.Kale			
10	Dean Academics	Prof. Dr.S.I.Nipanikar			
Administ	rative Officers				
11	Member, Administrative office	Shri G.D.Jagtap			
12	Member, Estate Manager	Shri R.S.Khamkar			
Nominee	from students, Alumni and Stake holders				
13	Member of Alumni	Miss Sonali Gupta			
14	Member of Student Representative	Mr. Ketan Shendkar			

The 11<sup>th</sup> IQAC meeting for Academic year 2021-22 was conducted on 05<sup>th</sup> August 2021 due to Covid 19 Pandemic. The chairperson Dr. S. B. Patil welcomed the members for the 11<sup>th</sup> meeting of IQAC.





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The following points were discussed in the meeting.

#### Agenda 1:- Review of minutes of 10<sup>th</sup> IQAC meeting

The 10<sup>th</sup> IQAC meeting was conducted on 13<sup>th</sup> April 2020 at 12:00 noon. All IQAC members discussed the minutes of the ninth meeting were approved by the IQAC members.

		previous eighth IQAC meeting.
Agenda Z. Action taken re	nort on the decision of the	nrevious elontri ICDAC meetino

Sr. No.	Recommendation given by IQAC Committee	Action taken for implementation and outcomes
1	year 2019-20	AQAR for Academic year 2019-20 prepared. Last week of August 2021 is deadline of AQAR 2019-20 submission confirmed.
2		Feedback taken and analyzed from stakeholders such as Student, Faculty, Course, Alumni and Parents.
3	Academic and Administrative Audit	Academic and Administrative Audit of E&TC, Mechanical, Civil and Computer Engineering Department was prepared and checked trough External Auditors on 07 <sup>th</sup> July 2022.

#### Agenda 3: Activities conducted by all Departments in A.Y.2020-21.

The activities carried out by all the departments and cell were summarized and put before the committee members. The activities included - Workshops/Seminars Conducted on IPR and Industry-Academia Innovative practices, Student & Staff welfare activities, Number of extension and outreach programmes conducted in through NSS, Innovative teaching-Learning Techniques, Professional Development Programmes, Orientation / Induction Programme, Short Term Course, Add-on Course etc. It is discussed to give focus on similar activities in AY 2021-22.

#### Agenda 4: Academic plan of A.Y. 2021-22.

Prof. Dr. S. I. Nipanikar, Dean Academics have presented their plan for the academic year 2021-22 which was prepared by the head of various functional committees under them. Also a Divance all HOD's presented the action plan for AY 2021-22.

SPPU:4071 Dhangewad Pune 412206 Shivajjraje



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#### Agenda 5: Review of Online Academics and examination.

IQAC Coordinator gave information about online teaching learning process and implementation. Shri G. D. Jagtap, Office Superintendent briefed about online examination process for A.Y. 2021-22 includes online examination form submission, hall ticket generation, timetable etc. Dr. P. G. Deshmukh suggested that, use Google Apps and other online platform for notification and communication towards students.

#### Agenda 6: Review of Academic and Administrative Audit.

With reference to academic & administrative audit, all members discussed factors such as alumni, student activity, placement, professional membership, social activity, student club/ discussion forum etc as their recommendations for the departmental success. Miss Sonali Gupta suggested new technological skills for digital teaching and learning, developing quality E- content recommendations for the departmental success.

#### Agenda 7: Preparation and Submission of AQAR for A.Y. 2019-20 and 2020-21.

IQAC Coordinator and NAAC Coordinator gave the information about AQAR-A.Y. 2019-20 and Last week of August 2021 is deadline of AQAR 2019-20 submission confirmed. Also, discussed the preparation of AQAR 2020-21.

#### Agenda 8: Admission process A.Y. 2021-22

State CET Cell, Maharashtra Online Admission process for A. Y. 2021-22 has discussed with all members.

#### Agenda 7: Any other point with permission of the chair

IQAC Coordinator gave information about IQAC activities for A.Y. 2021-22.

#### The conclusion of the meeting and proposed action plan

- 1. It is discussed to give focus on similar activities in AY 2021-22.
- 2. Dean Academics, head of various functional committees and HOD's will monitor the academics as per the action plan
- 3. Necessary action to be taken by examination controller for smooth conduction of online examination.

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- 4. IQAC revived AAA of A.Y. 2019-20 and recommended to improve the activities under various cell.
- 5. IQAC Coordinator and NAAC Coordinator gave the information about AQAR



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2019-20.AQAR 2020-21 Preparation has been discussed.

6. Admission In-charge taking responsibility for admission process of A.Y. 2021-22.

Prof. T. M. Dudhane, IQAC coordinator proposed the date for the next meeting and unanimously decided in the 1<sup>st</sup> week of April 2022. The meeting ends with formal vote of thanks.

Prof. T. M. Dudhane IQAC Co-ordinator

Prof. Dr. S. B. Patil Principal Rajgad Dhyanpeeth's Shri Chhatrapati Shivajiraje College of Engg. Dhangawadi, Pune-412206





Gat .No-237, Pune Banglore Highway, Dhangawadi, Tal-Bhor, Dist-Pune (Maharashtra)

REF No: RDTC/SCSCOE/IQAC/2021-22/

Date: 04/04/2022

#### NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC) with the members of Local Society Nominee, Industry, Administrative staff and Faculty members of the institute will be held on 20<sup>th</sup> April 2022. The agenda of the meeting is as below.

Meeting Time: 12.00 Noon.

Agenda:-

- 1. Review of minutes of 11<sup>th</sup> IQAC meeting.
- 2. Action taken report on the decision of the previous meeting.
- 3. Report on activities and initiatives taken by all committees.
- 4. Academic results of A.Y. 2020-21.
- 5. Submission of NAAC AQAR 2020-21.
- 6. Planning of External Academic and Administrative Audit.
- 7. Feedback of all stakeholders.
- 8. ISO Certification of the Institute.

All the IQAC members are requested to kindly attend the meeting.

Prof. T. M. Dudhane IQAC Co-ordinator

### CC:

- 1. All IQAC Members
- 2. All Head of Departments
- 3. Dean Academics
- 4. Dean R&D
- 5. Office Superintendant



Prof. Dr. S. B. Patil Principal Rajgat Differences Shri Chhatrapati Shivajiraje College of Engg. Dhangawadi, Pune-412206



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### THE ELEVENTH MEETING OF THE INTERNAL QUALITY

### ASSURANCE CELL(A.Y.2021-22)

Date: 20/04/2022

Meeting Time: 12.00 Noon.

#### Agenda:-

- 1. Review of minutes of 11<sup>th</sup> IQAC meeting.
- 2. Action taken report on the decision of the previous meeting.
- 3. Report on activities and initiatives taken by all committees.
- 4. Academic results of A.Y. 2020-21.
- 5. Submission of NAAC AQAR 2020-21.
- 6. Planning of External Academic and Administrative Audit.
- 7. Feedback of all stakeholders.
- 8. ISO Certification of the Institute.





Gat .No-237, Pune Banglore Highway, Dhangawadi, Tal-Bhor, Dist-Pune (Maharashtra)

Ref No: RDTC/SCSCOE/IQAC/2021-22/

Date: 20/04/2022

### Internal Quality Assurance Cell (IQAC) Minutes of IQAC 12<sup>th</sup> Meeting

12<sup>th</sup> Meeting: 20/04/2022

The following members attended the meeting.

IQAC Co-ordinator3Co-ordinatorNomineeFrom Local Societ4Principal, Anant5Industrialist (Inc.)	gement	Dr. S.B.Patil
Membersfrom the manage2Co-ordination coIQAC Co-ordinator3Co-ordinatorMomineeFrom Local Social4Principal, Anante5Industrialist (Income	gement	Dr. S.B.Patil
2Co-ordination coIQAC Co-ordinator3Co-ordinatorNominee from Local Socie4Principal, Anant5Industrialist (Incompare)	gement	
IQAC Co-ordinator3Co-ordinatorNominee From Local Socie4Principal, Anant5Industrialist (Industrial)		
3Co-ordinatorNomineeFrom Local Socie4Principal, Anant5Industrialist (Industrialist (Industrial))	ommittee member	Mrs. Bhagyashri Patil
Nominee from Local Socie4Principal, Anant5Industrialist (Inc.		
4Principal, Anant5Industrialist (Industrialist)		Prof. T.M.Dudhane
5 Industrialist (Inc	ety and industrialist	
	trao Thopte College, Bhor	Dr. P.G.Deshmukh
	lustry Repr.)	Mr. B.S. Bhosale
<b>Teacher Representatives</b>		
6 Member. HOD,	Computer Engineering	Prof. A.S.Sondkar
7 Member. HOD	Civil Engineering	Prof. Dr. S.S.Sayyed
8 Member. HOD	Mechanical Engineering	Prof. S.K.Pawar
9 Member. HOD	F.E. Engineering	Prof. J.G.Kale
10 Dean Academic	S	Prof. Dr.S.I.Nipanikar
Administrative Officers		
11 Member, Admir	nistrative office	Shri G.D.Jagtap
12 Member, Estate	Manager	Shri R.S.Khamkar
Nominee from students, A	lumni and Stake holders	1
13 Member of Alur	nni	Miss Sonali Gupta
14 Member of Stud	11111	miss solian Oupla

The 12<sup>th</sup> IQAC meeting for Academic year 2021-22 was conducted on 20<sup>th</sup> April 2022. IQAC Coordinator, Prof. T. M. Dushane welcomed the IQAC members for the 12<sup>th</sup> meeting of IQAC and stated the agenda of the meeting.





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The following points were discussed in the meeting.

#### Agenda 1:- Review of minutes of 11th IQAC meeting

The 12<sup>th</sup> IQAC meeting was conducted on 20<sup>th</sup> April 2022 at 12:00 noon. All IQAC members discussed the minutes of the 11<sup>th</sup> meeting were approved by the IQAC members.

#### Agenda 2:- Action taken report on the decision of the previous eighth IQAC meeting.

Sr. No.	Recommendation given by IQAC Committee	Action taken for implementation and outcomes
1	Activities conducted by all Departments in A.Y.2021-22	IQAC Coordinator gave the information about all activities conducted by all Departments and cell in A.Y.2021-22
2	Academic plan of A.Y. 2021-22	Dean Academics, head of various functional committees and HOD's monitored the academics as per the action plan
3	Review of Online examination	Necessary action taken by examination controller for smooth conduction of online examination.
4	Review of Academic and Administrative Audit	IQAC Coordinator reviewed initiatives taken to improvement in Academic and Administrative Audit
5	Preparation of AQAR for A.Y. 2020- 21	AQAR for A.Y. 2020-21submitted on 28 <sup>th</sup> March 2022
6	Admission process A.Y. 2021-22	Admission In-charge revived admission process of A.Y. 2021-22.

#### Agenda 3: Report on activities and initiatives taken by all committees.

IQAC coordinator revived activities and initiatives taken by all the committees during A.Y. 2021-22.

#### Agenda 4: Academic results of A.Y. 2020-21.

The overall academic plan and progress of students was reviewed. Dean academics, Prot





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I. Nipanikar discussed the previous year all branch results.

#### Agenda 5: Submission of NAAC AQAR 2020-21.

NAAC coordinator gave the information about Submitted NAAC AQAR 2020-21 to all members.

#### Agenda 6: Planning of External Academic and Administrative Audit.

It is resolved and approved to conduct Academic and Administrative Audit during 1<sup>st</sup> week of July 2022.

#### Agenda 7: Feedback of all stakeholders.

It is decided to take Feedback from all stakeholders.

#### Agenda 8: ISO Certification of the Institute.

It was decided to go for ISO Certification in upcoming academic year to ensure quality benchmarking in the institute.

#### Any other point with permission of the chair

The IQAC Coordinator has prepared reformation of Institute level committees for the quality assurance of the institute and presented for suggestions.

#### The conclusion of the meeting and proposed action plan

- 1. IQAC coordinator revived activities and initiatives taken by all the committees.
- 2. Dean academics, Prof. S. I. Nipanikar discussed the previous year all branch results.
- 3. NAAC coordinator gave details about Submitted NAAC AQAR 2020-21.
- 4. Submission of Academic and Administrative Audit before 1<sup>st</sup> week of July 2022.
- 5. Preparation of Institute ISO Certification.

Prof. T. M. Dudhane, IQAC coordinator proposed the date for the next meeting and unanimously decided in the 1<sup>st</sup> week of September 2022. The meeting ends with formal vote of thanks.

Prof. T. M. Dudhane IQAC Co-ordinator



Prof. Dr./S. B. Patil

**Principp**ai Rajgad Dnyanpeeth's Shri Chhatrapati Shivajiraje College of Engg. Dhangawadi, Pune-412206