



CRITERION 6 – Governance, Leadership and Management

Key Indicator - 6.4 Financial Management and Resource Mobilization

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

Sr. No	Description	Remark
1.	Description of Fund Mobilization and optimal utilization of Resources	
2.	Policy for Fund Mobilization and Resource Utilization	
3.	Report on 'Effective utilization of resources'	
4.	Account/transactions details	



Description of 'Fund Mobilization and Optimal Utilization of Resources'



CRITERION 6 – Governance, Leadership and Management

Key Indicator - 6.4 Financial Management and Resource Mobilization

6.4.3 Institutional strategies for mobilization of funds and the optimal utilization of resources

The Rajgad Dnyanpeeth's Shri Chhatrapati Shivajiraje College of Engineering is self financed unaided private institute. The prime source of income for institute is fees received from student, reimbursements of student scholarship by State Government, donations / grants (if any) , bank interest received and other miscellaneous income like Fine, Certificate Charges, Hostel Fine etc. The Institute Management has a well-defined procedure to monitor effective and efficient utilization of available resources for infrastructure development. As per policy, the institute utilizes available resources. Institute has well developed & equipped workshop through which funds can be generated by serving client demands. Requirements such as furniture, maintenance etc. of nearby schools, colleges and institutions are fulfilled through institute workshop itself. As per proposal, under the guidance of head of institute, workshops in charge in consult with store incharge prepares quotation and submit to client. After getting clearance from client, workshop in charge fulfills the requirement of client as per proposal. As per the quotation, client disburses the amount to institute. Account officer verify it and inform to head of institute. The store in charge verifies the workshop expenses periodically like expenditure on material, machines etc. workshop in charge submit the report of the same to store in charge.



Policy for ‘Fund Mobilization and Resource Utilization’





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Policy for Fund Mobilization and Resource Utilization

The institute has mechanism to monitor effective use of funds received from various sources via Fees, Scholarships, and Techfest etc.

The following procedure is adopted for utilization of resources:

A. Planning:

The Head of Department calls department meeting to finalize annual budget. The individual faculties are invited to propose requirements with supporting documents.

B. Budget Formulation:

- Annual Budget of department is prepared and forwarded to by all HOD's to Principal for his/her consent.
- The principal review budget of all departments and asked Administrative Office to prepare consolidated budget of institution and then forwarded to management committee for its final approval.

C. Allocation:

- The management coordination committee reviews proposed budget as per necessity of proposed expanses.
- If there is no incongruity then budget is sectioned and funds are released.

D. Expenses:

- Funds are utilized for development of labs, procurement of books, National/International journals, Staff salary, development and maintenance activities.
- In case any additional funds are required for planned activities like attending seminar/ workshop / conferences/technical competitions then concerned faculty has to prepare a note stating the details of importance with supporting documents.



- In exceptional cases, the concern faculty may require to give presentation to authorities before sanctioning funds as per the requirements.
- The concerned person is instructed to produce detailed report for the utilization of funds.
- Therefore, the note is forwarded to Principal through HOD for considerations and approval by Principal.
- Looking to importance of requirement; Principal forward note to management for its final approval.
- Once the approval is received from management, Principal directs HOD for utilization of requested funds.

E. Audit:

- The Account Section of Administrative Office verifies the expanses carried out under various institutional / Departmental activities from supporting documents and give their remarks for final settlement of account.
- Internal & External audits are carried out by CA at regular intervals to ensure a proper utilization of funds as per their allocation.

The policy for fund Mobilization and optimal utilization of resources for RDTC, SCSCOE, Dhangwadi is approved by Management of SCSCOE, Dhangwadi, Pune.



Report on ‘Effective Utilization of Resources’





RAJGAD DNYANPEETH'S
COLLEGE OF PHARMACY BHOR

TAL. : BHOR, DIST : PUNE (M.S.) - 412 206.

(Ph.D./PG/Degree/Diploma)

B.Pharm Id No PU/PN/PHARM/102 (1994)

B.Pharm. : 6257, D. Pharm. 6260

www.rdcopbhor.com Email:rdcopbhor92@gmail.com

DR. R. V. SHETE

M. Pharm.Ph.D.,LL.B.

PRINCIPAL

Ph. (02113) 222841

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FOUNDER - PRESIDENT

ANANTRAJI THOPE

B.A. Hon. G.D.C. & A

Approved by AICTE, PCI Delhi, Govt. of Maharashtra, DTE Mumbai. & Affiliated to Savitribai Phule Pune University MSBTE Mumbai

Ref. No.PH/

प्रती,

मा . प्राचार्य,

श्री . छ . शिवाजीराजे कॉलेज ऑफ इंजि .

धांगवडी . ता . भोर,

जि . पुणे .

दि . १७ . ०९ . २०२०

Date: / / 20

विषयः महाविद्यालयासाठी आवश्यक असणारे साहित्य मिळणेबाबत.....


मा . महोदय,

वरील विषयांस अनुसरून आपल्या राजगड ज्ञानपीठ मधिल कॉलेज ऑफ फार्मसी भोर, येथे खालिल शैक्षणिक साहित्यांची गरज असून, आपल्या वर्कशॉप मधून साहित्य वनवून मिळावे . या शैक्षणिक साहित्यांचा तपशिल खालिल प्रमाणे .

अ . क्र .	तपशिल	नग
१	वॉईज आणि गर्ल्स कॉमन टेवल	०५
२	स्टूल	२५
३	प्रॅक्टिकल टेवल	०४
४	शुज रॅक	०८

तरी वरील तपशिल प्रमाणे शैक्षणिक साहित्य वनवून मिळावे ही विनंती,

कळावे,


PRINCIPAL
R.D's College of Pharmacy,
Bhor (Pune)-412206



Rajgad Dnyanpeeth's

Shri Chhatrapati Shivajiraje College of Engineering

Approved by AICTE, New Delhi, Recognized by Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University, Pune (ID. PUPN/Engg./376/2009), DTE CODE: EN6324, AISHE CODE : C-41588



Anantrao Thopte
Founder President, Ex. Edu. Minister

Sangram Thopte
MLA, Executive President

Dr. Bhagyashri Patil
Hon. Secretary

Dr. S. B. Patil
Principal

दि. २१.०९.२०२०

प्रती,
मा. प्राचार्य,
कॉलेज ऑफ फार्मसी, भोर,
जि. पुणे.

विषयः शैक्षणीक साहित्यांसाठी होण-या खर्चावावत.....

मा. महोदय,

सदर मिळालेल्या पत्रांनुसार आपल्या राजगड ज्ञानपीठ मधिल कॉलेज ऑफ फार्मसी भोर, येथे ज्या शैक्षणीक साहित्यांची गरज आहे, ते साहित्य वर्कशॉप मधून वनवण्यासाठी येणा-या खर्चाचा तपशिल खालिल प्रमाणे देत आहोत.

अ.क.	तपशिल	नग	दर	खर्च
१	वॉईज आणि गर्ल्स कॉमन टेवल	०५	५,५००.००	२७,५००.००
२	स्टूल	२५	९७५.००	२४,३७५.००
३	प्रॅक्टिकल टेवल	०४	१५,०००.००	६०,०००.००
४	शुज रॅक	०८	३,५००.००	२८,०००.००
एकूण रक्कम				१,३९,८७५.००

आपल्या मागणीनुसार शैक्षणीक साहित्य वनवण्यासाठी येणारा खर्च वरील प्रमाणे.

कळावे,

वर्कशॉप इनचार्ज

Received



प्राचार्य

Principal

Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Bhangawadi, Pune-412206



Rajgad Dnyanpeeth's

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Since - 1972

Anantrao Thopte
Founder President, Ex. Edu. Minister

Sangram Thopte
MLA, Executive President

Dr. Bhagyashri Patil
Hon. Secretary

Dr. S. B. Patil
Principal

दि. २४.११.२०२०

प्रती,
मा. प्राचार्य,
कॉलेज ऑफ फार्मसी, भोर,
जि. पुणे.

विषयः शैक्षणिक साहित्यांची पुर्ततेवावत.....

मा. महोदय,

वरील विषयास अनुसरून आपल्या मागणी नुसार खालिल नमुद तपशिलाप्रमाणे शैक्षणिक साहित्यांची पुर्तता करित आहोत.

अ.क.	तपशिल	नग	दर	खर्च
१	वॉईज आणि गर्ल्स कॉमन टेवल	०५	५,५००.००	२७,५००.००
२	स्टूल	२५	९७५.००	२४,३७५.००
३	प्रेक्टिकल टेवल	०४	१५,०००.००	६०,०००.००
४	शुज रॅक	०८	३,५००.००	२८,०००.००
एकूण रक्कम				१,३९,८७५.००

सर्व आपल्या मागणीनुसार सर्व शैक्षणिक साहित्यांची खात्री करून घेताची पुर्तता लवकरात लवकर करावी.

कळावे,

वर्कशॉप इनचार्ज

Received



प्राचार्य

Principal

Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.
Bhore, Dist. Pune - 412206



COLLEGE OF PHARMACY BHOR

TAL. : BHOR, DIST : PUNE (M.S.) - 412 206.

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FOUNDER - PRESIDENT

ANANTRAOJI THOPTÉ

B.A. Hon. G.D.C. & A

Approved by AICTE, PCI Delhi, Govt. of Maharashtra, DTE Mumbai. & Affiliated to Savitribai Phule Pune University MSBTE Mumbai.

Ref. No.PH/

Date : 29 / 11 / 2020

Material Purchase Order

To,

The Principal
Shri Chh. Shivajiraje C.O.E.
Dhangawadi, Bhore
Dist-Pune

RDTC/PHARMACY/P.O./ 2020-21
Po. No. 2020-2021/1
Date: 29.11.2020.
Ref. Your Letter.

Dear Sir,

With reference to your quotation referred above we are pleased to place our firm order for supply of particular of following detailed description.

Sr.No.	Description	Qty	Rate	Amount
1	Boy's and Girl's common table	5	5500.00	27500.00
2	Stool	25	975.00	24375.00
3	Practical Table	4	15000.00	60000.00
4	Shoes Rack	8	3500.00	28000.00
Total Amount				1,39,875.00


TERMS & CONDITION:

Payment: Against Delivery.

Taxes: Inclusive in total amount.

Packing / Forwarding: Nil.

Transport: Nil.


PRINCIPAL
R.D's College of Pharmacy,
Bhor (Pune)-412206

‘Account/ Transaction Details’



Shri Chhatrapati Shivajiraje College of Engineering

S. No. 237, Off NH04, Pune - Benglore Highway

A/P - Dhangawadi,

Tal - Bhore, Dist - Pune

E-Mail :scscoe@gmail.com

Receipt Voucher

No. : 129

Dated : 12-Jan-2021

Particulars	Amount
Account : Fund Mobilization & Resources Utilization	1,39,875.00
Through : Cash	
On Account of : Being amount received agst Supply of Furniture to College of Pharmacy	
Amount (in words) : INR One Lakh Thirty Nine Thousand Eight Hundred Seventy Five Only	
	₹ 1,39,875.00

Authorised Signatory

