



Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

CRITERION 6 – Governance, Leadership and Management

Key Indicator - 6.3 Faculty Empowerment and Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff.

Sr. No	Description	Remark
1.	Description of Welfare Scheme	
2.	Policy for Various Leaves	
3.	Sample case study of Casual, Compensatory off, Higher Studies Leave, On Duty Leave, Medical Leave, Special Leave	
4.	Doctor on Call Facility	
5.	Employment Provided Fund Facility	
6.	Policy for Support Facility	
7.	Policy for Recruitment, Service Rule and Promotion for Teaching and Non-teaching Staff	
8.	Policy for Academic Facility	
9.	Policy for Central Library	
10.	Research policy for Faculty and Student	



1. Description of Welfare Scheme





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff.

Rajgad Dnyanpeeth's Shree Chhatrapati Shivajiraje College of Engineering provides welfare facilities and services for teaching and non-teaching staff at workplace for continuous improvement in the work are as follows:

- 1) 10 full days or 20 half days Medical leave per year and 70 days per year for Teaching staff and 30 days per year for non-teaching staff vacation leave is provided
- 2) On Duty leave 10 days per Academic Year is provided to attend workshops, seminars, FDP's, conferences and university examination duties for all teaching and non-teaching staff.
- 3) Special Study Leave to pursue higher education.
- 4) 15 days Marriage leave is given to all teaching and non teaching staff.
- 5) The institute has provides Doctor on call facility whenever there is a medical emergency in institute.
- 6) Institute provides 180 days maternity leave to the female staff according to the norms.
- 7) As per the provisions of provident fund act, institute contributes to Provident Fund.
- 8) Our Institute provided free uniform to non-teaching staff.
- 9) Wi-Fi campus for Teaching, Non Teaching staff and Students.
- 10) Institution provides free transport facility to all non teaching staff.
- 11) Faculty members opting to stay in hostel are given free accommodation.



2. Policy for Various Leaves





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Leave Policy

Policy for Vacation, Different Leaves, Academic calendar and Timings etc. for RDTC'S, SCSCOE with effect from Academic year 2015-16.

1) Policy for Vacation:-

The vacation is given against academic load during academic semester and the same is used for development of labs, preparation of next semester subjects and university duties like CAP, Supervision of theory and online exams, practical exams, etc. The record of vacation is to be kept with administrative office.

A. Teaching Staff:-

- Eligibility – minimum service of 2 years of completion at Institute.
- 70 days per year (30 days winter +40 days summer).
- This vacation is availed from the day declared by the SPPU'S academic calendar.

B. Non- teaching, laboratory staff, Administrative/ office staff, including TPO, Librarian:-

- Eligibility- minimum service of 2 years of completion at Institute.
- 30 days per year (15 days 1st sem. +15 days in 2nd sem as EL) Diwali vacation is a part of 15 days in first semester and declared by Head of the institute.
- Is availed from the day declared by the SPPU'S academic calendar.

2) Policy for Leaves:

Casual Leave (CL), Compensatory Off (CO), Detention Leave (DL), Medical leave(ML), Maternity Leave, Duty Leave, Study Leave, etc.

Casual Leave (CL) :

- Eligibility:- All regular staff (Teaching and Non-teaching).
- 15 days per academic year and 1 and 1/2 CL per month with prior permission from HOD, administrative office and Head of institute.
- Accumulated CL can avail more than one day and maximum 3 days in a single slot.
- Half day CL is permitted.



- Records in the institute office and respective department.

Compensatory Off (CO):

- Eligibility: - To be given for non-remunerative work done beyond working hours and during holidays to teaching and non-teaching staff.
- 1 CO for every 8 hours of additional work.
- To be availed after 1 month from generation of the CO, with prior permission by HOD and administrative office and head of the institute.
- Records to be kept in institute office and in the respective dept.
- Extra working hours are to be calculated as follows. .
 - i) Worked for 8 hours on a holiday =1CO.
 - ii) If worked for more than 3 hours beyond regular hours on a working day= 3 Hours.
 - iii) If worked for less than 3 hours, not counted for calculation of the CO.

Detention Leave:

- For detention leave, head of institute releases specific office order.
- This leave to be preferably availed by clubbing to next vacation slot.
- Not to be availed during academic sessions.
- 1 day for every 2.5 days (2 and half day) of detention during summer/winter vacation.
- To be availed with prior permission by HOD, sanction by head of institute.
- Record to be kept in institute office and respective department.

Medical Leave:

- 10 full days or 20 half days per year.
- Eligibility:- minimum service of 1 year of continuous at Institute.
- Cumulative in nature.
- At a time more than 3 days or minimum 3 days, should be availed.
- A Supporting certificate by a doctor (having minimum MBBS degree) and fitness certificate on joining is needed.
- Availed with permission from HOD and Head of Institute.

Maternity Leave:

- Eligibility –Minimum Service of more than 2 years continuous at Institute.
- 6 months (180 days) with full day.
- Additional leave if needed will be treated as leave without pay (LWP).



Duty Leave:

- 10 days per academic year for university and other related work like LIC, NSS, meeting except CAP work etc.

3) Policy for Timings:


- Minimum contact hours 42 per week.
- 2nd and 4th Saturday not working.
- Minimum 8 hours per day in the campus.
- Records to be verified by the principal on weekly basis.
- Signature on muster at office and at the respective dept.
- Late mark is considered after 10 minutes of stipulated reporting time.
- For every three such late marks considered as one CL if not available 1 LWP may be considered on monthly basis.

4) Uniform Academic calendar:

- Minimum 90 academic days per semester (excluding holidays) needs to be fulfilled.
- This is followed from the directions of SPPU at the start of each semester.
- 3 days per year optional / local holidays at the direction of the principal.

NOTE:-

Kindly follow the academic calendar as per the directions of SPPU, DTE and AICTE.


Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206



**3. Sample case study of Casual,
Compensatory off, Higher Studies Leave,
On Duty Leave, Medical Leave, Special
Leave**



Rajagd Dnyanpeeth Technical Campus
Shri Chhatrapati Shivajiraje College of Engineering
 237, Dhangwadi, Tal- Bhor, Dist- Pune

CL

(Handwritten initials)

APPLICATION FOR CASUAL LEAVE / C.OFF / O.D./M.L.

Name: K. R. Suryawanshi Designation: Asst. Prof.

Sir/Madam,

Kindly sanction me 02 Day leave from 19/11/2020 to 20/11/2020 Prefix/suffix (Sunday/Holiday)
 Total Period 02 Day, I will be reporting my duty on 22/11/2020

Reason for leave: - Personal work

Alternative arrangement made during leave period:-

Sr.No.	Name of the alternative Staff Member	Teaching Load/Duty	Signature
1	-	-	-
2			

C.L.Account	C. L. Due	C. L. Applied	C. L. After deduction
	10	02	08 <u>HR</u>
C. Off. Account	O. D. Due	O. D. Applied	O. D. Balance

Applicant Sign.	Est. Section Sign.	H. O. D. Sign.	Registrar Sign.	Approved by Principal
<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>	<i>(Signature)</i>



Coff
23/8, 12/19
10/10
Admission
camping

(E)

Rajgad Dnyanpeeth Technical Campus
Shri Chhatrapati Shivajiraje College of Engineering
237, Dhangwadi, Tal-Bhor, Dist-Pune

APPLICATION FOR CASUAL LEAVE/C.OFF/OD/ML

Name:- Lakhan. M. Sagale Designation:- Asst. Prof

Sir/Madam,

Kindly sanction me 03 Day leave from 03/2/21 to 05/2/21 Prefix/Suffix(Sunday/Holiday)

Total Period 03 Day. I will be reporting my duty on 06/02/21.

Reason for leave:- Medical (wife delivery).

Alternative arrangement made during leave period:-

Sr.No	Name of the alternative Staff Member	Teaching Load/Duty	Signature
1			
2			

C.L. Account	C.L. Due	C.L. Applied	C.L. After Deduction
C.Off Account	O.D. Due	O.D. Applied	O.D. Balance

Applicant Sign	Est. Section Sign	H.O.D. Sign	Registrar Sign.	Approved By Principal
<u>Sagale</u>	<u>[Signature]</u>	<u>[Signature]</u> 8/2/2021	<u>[Signature]</u> 08/12/21	<u>[Signature]</u> 08/12/21



OD

Rajawade Dnyanpeetha Technical Campus
Sri Chhatrapati Shivaji Maharaj College of Engineering
237, Dhangwadi, Tal- Bhor, Dist- Pune

E

APPLICATION FOR CASUAL LEAVE / C.OFF / OD / M.L.

Name: - Prof. A. A. Avhad

Designation: - Assistant Professor

Sir/Madam,

Kindly sanction me 01 Day leave from 17/12/20 to 17/12/20 Prefix/suffix (Sunday/Holiday)

Total Period 01 Day, I will be reporting my duty on 18/12/20

Reason for leave: - NPTEL Exam

Alternative arrangement made during leave period:-

Sr.No.	Name of the alternative Staff Member	Teaching Load/Duty	Signature
1			
2			

	C. L. Due	C. L. Applied	C. L. After deduction
C.L. Account			
O. D. Due	<u>01</u>	O. D. Applied	O. D. Balance
		<u>01</u>	<u>00</u> <u>shu</u>

Applicant Sign.	Est. Section Sign.	H. O. Sign.	Registrar Sign.	Approved by Prin
<u>AA</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>





Hall Ticket For

NBA Accreditation And Teaching Learning In Engineering NATE - Online

Candidate Name	AVHAD ASHOK ARJUN		
Roll No	NOC20GE11S22150024		
Date of Birth	16-02-1991		
Exam Date	Thursday, 17th December 2020		
Reporting Time	01:00 P.M.	Gate Closure	02:30 P.M.
Exam Timing	02:00 P.M. to 05:00 P.M.	Shift	Afternoon
Test Center Name	iON Digital Zone iDZ Ramtekdi 3		
Test Center Address	GATE 3,Sahayog Digital Hub, S.No. 107/01,Plot No.7, Ramtekdi Industrial Estate No.2,Near HP Petrol Pump, Hadapsar, Pune, Maharashtra, India - 411013		



Avhad

Avhad

NPTEL Coordinator



COVID-19 SELF DECLARATION (UNDERTAKING)

I, _____ do hereby declare the following:

1. that I have read and understood the ADVISORY FOR CANDIDATES REGARDING COVID-19 given as part of this hall ticket.

2. that I have in the last 14 days (please tick, whichever it is applicable to you, otherwise leave blank)

a. the following flu-like symptoms

Fever: Cough: Breathlessness: Sore Throat/Runny Nose: Body Ache:

Others – Please specify

b. been in close contact with a confirmed case of the COVID-19 (Close contact means being at less than one meter for more than 15 minutes)

c. NOT been in close contact with a person suffering from COVID-19 and NOT been under mandatory quarantine.

d. Travelled to/from the following cities

	1 st City	2 nd City	3 rd City	4 th City
Name of the city / country				
Date of arrival				

3. The health and wellbeing of our community is our first priority, therefore, the center reserves the right to deny entry to its premises

4. I have read the detailed "IMPORTANT INSTRUCTIONS FOR CANDIDATES" and "ADVISORY FOR CANDIDATES REGARDING COVID-19" as appended to this Hall Ticket and I undertake to abide by the same.

CANDIDATE SIGNATURE with date

The above Undertaking has to be filled up in advance and must be given to Invigilator



Date: - 22/12/2020

To,
The principal
RDSCS COE, Dhagwadi,
Bhar pure

2/12



Applicant :- Bhagwan Dinkar Thorat

Sub :- Regarding on duty permission for PhD
course work exam.

Respected sir,

I undersigned Bhagwan Dinkar Thorat
working as Assistant professor in computer Engg.
Department. Sir my PhD course work exam is
from 28th Dec to 30th Dec. 2020. I am
requested to get 3 days on duty leave for
exam.

I have attached the schedule of the my
PhD exam.

Thanking you

28 TO 30
Phd. Exam
Bhagwan D.
23/12/20



Yours sincerely

~~BT~~

Bhagwan D. Thorat

As
He will complete on line
work after exam time &
will report to
HOD
during this
period.
22/12/2020



Technical Institutes

STES

Smt. Kashibai Navale College of Engineering, Pune

Department of Computer Engineering

Research Centre in Computer Engineering

(Academic Year 2020-21)

Date: 16/12/2020

NOTIFICATION


Time table for course work End Semester Examination

Sr. No.	Name of subject	Date	Time
1	Research Methodology (700001)	28/12/2020	10.00 am to 12.00 pm
2	Mathematics for Engineering Research (700003-A)	29/12/2020	10.00 am to 12.00 pm
3	Advances in Computer Engineering (700003-B)	30/12/2020	10.00 am to 12.00 pm

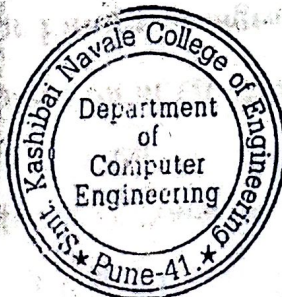

Dr. P. N. Mahalle

HOD

Department of Computer engineering


Dr. A. V. Deshpande
Head Research center & Principal

SKNCOE, Pune



Date:- 30/12/2020

To,

The Principal

RD SCSCOE, Dhangwadi, Bor

Pune

Subject: - Attendance of Mr. Bhagwan. D. Thorat

Dear Sir,

Mr. Bhagwan D. Thorat was present on Monday To Wednesday (28-12-2020 To
In our institute for his ph. D. work. 30-12-2020)



[Handwritten signature]

Ph. D. Guide / Ph. D. Centre Coordinator

Rajagd Dnyanpeeth Technical Campus
Sri Chhatrapati Shivajiraje College of Engineering
 237, Dhangwadi, Tal- Bhor, Dist- Pune

②

APPLICATION FOR CASUAL / LEAVE / C/OFF / O.D. / N.A. ✓

Name: Prof. P. G. Gaware.

Designation: Asst. Professor

Signature:

Kindly sanction me 2 Day leave from 30/12/20 to 31/12/20. Prefix/suffix (Sunday/Holiday)

2 Total Period 2 Day, I will be reporting my duty on 1/1/21.

Reason for leave: - Ph.D. Presentation at Nashik.

Alternative arrangement made during leave period:-

Sr.No.	Name of the alternative Staff Member	Teaching Load/Duty	Signature
1	<u>Galde R.M</u>	—	<u>[Signature]</u>
2			

C.I. Account	C. I. Due	C. I. Applied	C. I. After deduction
C. Off. Account	O. D. Due	O. D. Applied	O. D. Balance

Applicant Sign.	Est. Section Sign.	H. O. D. Sign.	Registrar Sign.	Approved by Principal
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u> 27/01/21



Schedule of Synopsis Presentation_Ph.D Research Scholars

1 message

Amol Lokhande <amol.lokhande@sandipuniversity.edu.in>

Wed, Dec 23, 2020 at 12:29 PM

To: Dinesh Satpute <dinesh.satpute@sandipuniversity.edu.in>, Govindrao Chavan <govindrao.chavan@sandipuniversity.edu.in>, vijay.bhujbal71@gmail.com, nbhambar@gmail.com, kamble.shubhangi1703@gmail.com, sne_hal@yahoo.co.in, madhurisdeokar@gmail.com, yogesh kalke <ymkalke@gmail.com>, pravinautade62@gmail.com, umeshkumar_chavan@yahoo.co.in, pradnesh.padave1989@gmail.com, pavanbaravkar49@gmail.com, bhavsarhr@gmail.com, mulejai@gmail.com, tpatil281@gmail.com, shaikhtauseef@gmail.com, gaware.priyanka201@gmail.com
 Cc: Chetan Choudhary <chetan.choudhary@sandipuniversity.edu.in>, Anil Maheshwari <anil.maheshwari@sandipuniversity.edu.in>, Amol Lokhande <amol.lokhande@sandipuniversity.edu.in>, Registrar Sandip University <registrar@sandipuniversity.edu.in>

Dear Research Scholar,

As per your concerned, the schedule of synopsis presentation is as follows:

Name of Guide/Date	28/12/2020	29/12/2020	30/12/2020	Remark
Prof.(Dr.)Chetan Choudhary	Bhujbal Vijay Dattatray	Autade Pravin	Nilesh Rajendra Bhavsar	
		Chavan Umeshkumar Hiralal	Priyanka G Gaware	
Prof.(Dr.) Anil Maheshwari	Nikhil Rajendra Bhambar	Satpute Dinesh Ramesh		Chatur Madhuri Gorakhnath(Online)
		Chavan Govindrao Eknathrao		Patil Tushar Dattatray (Hospitalize)
		Padave Pradnesh Ramesh		
Prof.(Dr.) Amol Lokhande		Baravkar Pavan Subhash	Mule Jaykumar Yoga	Shubhangi Jagdish Kamble(Not received)
		Kalke Yogesh Mallikarjun	Shaikh Tauseef Ahmed Mohd Hussain	Snehal Ganesh Sakhare(Admission Cancelled)

Kindly follow the schedule.

--
Dr. Amol D. Lokhande,
 Associate Professor in Mechanical Engineering,
 Sandip School of Engineering and Technology,
 Nashik



Rajad Dnyanpeeth Technical Campus
Shri Chhatrapati Shivajiraje College of Engineering
 237, Dhangwadi, Tal- Bhor, Dist- Pune

(E)

APPLICATION FOR CASUAL/LEAVE /C.OFF /OD/M.L.

Name: Prof. P.G. Gaware. Designation: Asst. professor.
 n:-

Sir/Madam,
 Kindly sanction me 2 Day leave from 15/1/21 to 16/1/21 Prefix/suffix (Sunday/Holiday)

Total Period 2 Day, I will be reporting my duty on 18/1/21
 Reason for leave: Ph.D. course work exam at Nashik.

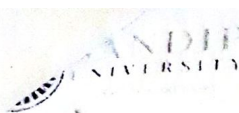
Alternative arrangement made during leave period:-

Sr. No.	Name of the alternative Staff Member	Teaching Load/Duty	Signature
1	<u>Golda R.M</u>	-	<u>[Signature]</u>
2			

	C. L. Due	C. L. Applied	C. L. After deduction
C. L. Account			
	O. D. Due	O. D. Applied	O. D. Balance
C. Off. Account			

Applicant Sign.	Est. Section Sign.	H. O .D. Sign.	Registrar Sign.	Approved by Principal
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u> 15/01/2021



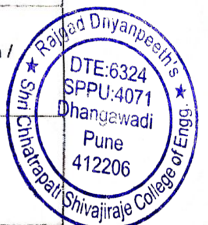


SANDIP UNIVERSITY, NASHIK

Ph.D. END SEMESTER EXAMINATION

Ph.D. END SEMESTER EXAMINATION SCHEDULE NOV. - 2020
Forenoon Session 10:00 a.m To 1:00 p.m. Afternoon Session 2:00 p.m To 5:00 p.m.

Programme & Semester	Timings	16-Jan-2021	17-Jan-2021
Ph.D. (MECHANICAL) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PDE201 Quality Control & Reliability / PDE101 Finite Element Methods	PDE204 Kinematics & Dynamics of Machines PDE105 Composite Structure
Ph.D. (ELECTRICAL & ELECTRONICS ENGG.) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PEP203 Power Quality and Mitigation Techniques / PEPE01 Power Electronics and Converters	PEPE05 EHV AC Transmission / PEP201 Power Sector Restructuring & Management / PEPE09 Wireless Communication and Network PEP102 FACTS / 17RDP102 Advanced Mathematics
Ph.D. (CIVIL) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PSE202 Advanced Structural Analysis / PSE201 Finite Element Methods In Structural Engg. / PCV204 Life Cycle Cost Analysis / PTR204 Regional Transport System And Planning PSE103 Numerical Methods / PCM108 Life Cycle Cost Analysis	PSE203 Earthquake Analysis And Design / PEN203 Industrial Waste Mgmt. / PEN202 Environmental Impact Assessment / PTR202 Pavement Analysis And Design / PCM202 Estimating And Quantity Surveying 17RDP102 Advanced Mathematics / PCM101 Construction and Resources Management / PSE101 Structural Dynamics
Ph.D. (COMPUTER ENGG.) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PAD102 Advanced Databases / PC1102 Information Security	PAD104 Linux and Python for Machine Learning PADE02 Data Mining
Ph.D. (COMPUTER SCIENCE APPLICATION) I Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PAD104 Linux and Python for Machine Learning	PAD102 Advanced Databases
Ph.D. (LAW) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PLC101 Law and Social Transformation	PLC102 Indian Constitutional Law: The New Challenges
Ph.D. (PHARMACY) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology 17PMH101 Modern Pharmaceutical Analytical Techniques	17PMH104 Intellectual Property Rights
Ph.D. (SCIENCE) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PCH102 Inorganic Chemistry I / PM1101 Microbial Diversity and Taxonomy / PBO104 Taxonomy and Plant Anatomy / PMTE01 Operation Research	PCH103 Organic Chemistry I / PM1104 Enzymes and Microbial Metabolism / PBO204 Plant Biotechnology / PMTE02 Advanced Applied Mathematics
Ph.D. (ENGLISH) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PMA401 IWE -II Indian Writing in English II	PMA402 LTC-II Literary Theory and Criticism II
Ph.D. (MANAGEMENT) I & II Semester Batch 2018-19 Regulation 2017	Forenoon 10:00 am To 1:00 pm Afternoon 2:00 pm To 5:00 pm	17RDP101 Research Methodology PMA06 Service Marketing / PMAF07 Business Valuation / PMAH06 Labor Laws	PMAH08 Management Of Industrial Relations / PMAF08 International Finance Management



Signature
Date: 09/01/2021
CoF
SANDIP UNIVERSITY, NASHIK

Date: 21/01/2020

To,
The Principal,
SCSCOE, Dhangwadi,
Pune.

Subject: Application For Maternity Leave.

Respected Sir,

I am Mrs. Aparna Sagar Sondkar from the Computer Engineering Department. I have been pregnant since last eight months and now I am approaching at the end of my pregnancy. My due date is 11th March 2020. I am writing this letter, to apply for maternity leave.

I intend to use my maternity leave as suggested by the doctor with effect from 1st March to 31st August 2020. I have attached my medical reports confirming details for reference. In this semester, I am teaching advanced data structure to S.E computer students. But before I leave, I will try to cover maximum syllabus, if lectures availed can cover up to 70% syllabus. In the case of any emergency or urgent work, I will be always available at 9881257775.

So here, I am requesting you to please approve my maternity leave for the period mentioned above. I will be very thankful for considering my request. Kindly consider my request.

Thank you for your attention to this matter.


Your's Sincerely,

Mrs.Aparna S.Sondkar

Forwarded

~~Handwritten mark~~

Handwritten initials

21/01/2020



Date: 2 Sept. 2020.

To,
The Principal,
SCSCOE,
Dhangwadi,
Pune.

Subject:- Application to join duty after maternity leave.

Respected Sir,

I Prof. Apama Sagar Sondkar had taken maternity leave from 1st March 2020 to 31st Aug. 2020. I had committed to join my duty on 1st September 2020. So, now I wish to join my duty from today onwards so I request you here to allow me for the same.

Kindly consider my request.

Thanking You,
Sondkar
Apama S. Sondkar

As
Complete the process of for
joining Demand medical certificate
(Signature)
02/09/2020



Tue, 21/01/2020

To,

The Hon. Secretary
Rajgad Dnyanpeeth, Bhor.

Sub: About Maternity Leave,...

Respected Madam,

Mrs. A. S. Sondar, Computer Dept
has applied for Maternity leave of
6 Months (01/03/2020 to 31/08/2020). She
is university approved teacher, expecting
(orally) 6 Month paid leave.

Application is forwarded for
kind consideration & further direction
please.

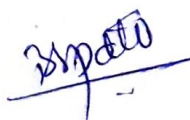
Thanking you,

Yours faithfully





प्रत्यक्ष चर्चा करून सांगेन



23/1/2020

Shri Chhatrapati Shivajiraje College of Engineering
 Dhangewadi, Tal. Bhor, Dist. Pune



APPLICATION FOR ~~SABHALAYE~~ / ~~OFF~~ / ~~M.L.~~

Name: Prof. Shalke D. B. Designation: A.P.

Sir/Madam,

Kindly sanction me 03 Day leave from 22.12.20 to 24.12.20 Prefix/suffix (Sunday/Holiday)

Total Period 03 Day, I will be reporting my duty on 25.12.20

Reason for leave: - Suffering from viral fever

Alternative arrangement made during leave period:-

Sr.No.	Name of the alternative Staff Member	Teaching Load/Duty	Signature
1	—	—	—
2			

	C. L. Due	C. L. Applied	C. L. After deduction
C.L. Account			
	O. D. Due	O. D. Applied	O. D. Balance



Applicant Sign.	Dist. Section Sign.	H. O. D. Sign.	Registrar Sign.	Approved by Principal
<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u>	<u>[Signature]</u> 30/12/2020

Dr. N.V. Kulkarni

B.A.M.S.(Pune)

Asso. Panel Consultant : Deenanath Mangeshkar Hospital

Panel Consultant : LIC of India

Reg. No. : 1-24863 A-1

Mobile : 9822399792

Clinic : Shop No. 7, Chandrama A, DSK Vishwa, Dhayari, Pune - 411 041.

OPD TIMING : Morning 11.00 am to 2.00 pm & Evening 7.00 pm to 10.00 pm.

(Sunday Closed)

24/12/2020

CERTIFICATE

This is to certify that pt. Mr. Digvijay Shelke was suffering from viral fever & he was under my treatment from 22/12/2020 to 24/12/2020. He was advised rest at home for the above period. He reconsulted me on 24/12/2020 & found to be fit to resume normal duties from 25/12/2020.



Dr. N. V. Kulkarni
B. A. M. S. (Pune)
Reg. No. 1-24863 A-1

4. Doctor on Call Facility





Rajgad Dnyanpeeth's

Shri Chhatrapati Shivajiraje College of Engineering

Approved by AICTE, New Delhi, Recognized by Govt. of Maharashtra and Affiliated to Savitribai Phule
Pune University, Pune (ID. PU/PN/Engg./376/2009), DTE CODE: EN6324, AISHE CODE : C-41588



Anantrao Thopte
Founder President, Ex. Edu. Minister

Sangram Thopte
MLA, Executive President

Dr. Bhagyashri Patil
Hon. Secretary

Dr. S. B. Patil
Principal

Ref:RD/SCSCOE/2020-21

Date:25/06/2020

APPOINTMENT OF DOCTOR

To,

Dr.Mrs. K.A. Kank

Mahad Pandarpur Road,
Sahajivan Society,Nagoba Ali,Bhor.
Pune. 412206

Subject:-Appointment as Campus Medical Officer in RDTC, SCSCOE Dhangawadi.

Sir/Madam,

With reference to above subject I am pleased to inform that you have been appointed as Campus Medical Officer w.e.f.25/06/2020 on following term and conditions.

- 1) You will be paid Honorarium Rs.1000/-per visit.
- 2) You are requested to visit our College Campus at least once in a week.
- 3) You are supposed to visit at an emergency illness of the students.

Please communicate your acceptance within seven days from the date of receiving of this appointment letter





Prof .Dr. S.B. Patil

Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206

10/2/2021

Nikude Rushikesh Satish
Pranit Pradip Shete

Nikude,
shete

(1) Nikude Rushikesh Satish LRTI Tb Para/CPM

(2) Pranit Pradip Shete URTI Syp - Cheston expector
Tb Para - CPM



Kank
Dr. Mrs. K. A. Kank
B.A.M.S
Medical Officer
SCSCOE
Dhangewadi, Tal-Bhor
Resi No- 156083A



Rajgad Dnyanpeeth's

Shri Chhatrapati Shivajiraje College of Engineering

Approved by AICTE, New Delhi, Recognized by Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University, Pune (ID. PU/PN/Engg./376/2009), DTE CODE: EN6324, AISHE CODE : C-41588



Anantrao Thopte
Founder President, Ex. Edu. Minister

Sangram Thopte
MLA, Executive President

Dr. Bhagyashri Patil
Hon. Secretary

Dr. S. B. Patil
Principal

Ref:RD/SCSCOE/2020-21

Date:25/06/2020

APPOINTMENT OF CAREER COUNSELOR

To,
Prof. Dr .S.B. Deoker
Navi Ali Bhor.
Tal-Bhor
Pune. 412206

Subject:-Appointment as career counselor in RDTC, SCSCOE Dhangawadi.

Sir/Madam,

With reference to above subject I am pleased to inform that you have been appointed as Career Counselor w.e.f.25/06/2020 on following term and conditions.

- 1) You will be paid Honorarium Rs.1000/-per visit.
- 2) You are requested to visit our College Campus at least once in a week.
- 3) You are supposed to visit at an emergency case.

Please communicate your acceptance within seven days from the date of receiving of this appointment letter.

Prof .Dr. S.B. Patil



Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206

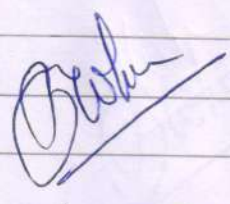
8/02/2021

Vikrant Jadhav
Khatpe anirudh

Interact

Rani

- Family Issue as well as Economical issue. Concern to Education fee.



Counselor
Prof. S. N. Davkar
M.A., M.E.D., M.P.L., SET, P.H.D., M.S.
RD'S SSCOE, Dhangawadi, Bhor



5. Employment Provided Fund Facility





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

5. Employment Provided Fund Facility

Sr. No	Description	Remark
1	Payment Confirmation and Challan copy Employees Provident Fund for the month of April 2020 to March 2021	
2	Sample Employees Provident Fund Statement for the month of March 2021	



**1. Payment Confirmation and Challan copy
Employees Provident Fund for the month
of April 2020 to March 2021**





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 19/07/2020 15:16:

Payment Confirmation Receipt

TRRN No :	3152007026458
Challan Status :	Payment Confirmed
Challan Generated On :	16-JUL-2020 15:43:24
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	153
Wage Month :	APR-2020
Total Amount (Rs) :	3,95,714
Account-1 Amount (Rs) :	2,47,998
Account-2 Amount (Rs) :	7,919
Account-10 Amount (Rs) :	1,31,878
Account-21 Amount (Rs) :	7,919
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012190720000126
Payment Date :	19-JUL-2020
Payment Confirmation Date :	19-JUL-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152007026458

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of April 2020

Total Subscribers :	EPF 153	EPS 153	EDLI 153
Total Wages :	15,82,781	15,82,781	15,82,781

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,919	0	0	0	7,919
2	Employer's Share Of	58,060	0	1,31,878	7,919	0	197,857
3	Employee's Share Of	1,89,938	0	0	0	0	189,938
Grand Total : Three Lakh Ninety-Five Thousand Seven Hundred Fourteen Rupees Only							3,95,714

(This is a system generated challan on 16-JUL-2020 15:43, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,95,714	
F) Total amount of uploaded ECR (D + E) (3,95,714	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 19/07/2020 15:18:

Payment Confirmation Receipt

TRRN No :	3152007026568
Challan Status :	Payment Confirmed
Challan Generated On :	16-JUL-2020 16:58:13
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	153
Wage Month :	MAY-2020
Total Amount (Rs) :	3,96,014
Account-1 Amount (Rs) :	2,48,186
Account-2 Amount (Rs) :	7,925
Account-10 Amount (Rs) :	1,31,978
Account-21 Amount (Rs) :	7,925
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012190720000127
Payment Date :	19-JUL-2020
Payment Confirmation Date :	19-JUL-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152007026568

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of May 2020

Total Subscribers :	EPF 153	EPS 153	EDLI 153
Total Wages :	15,83,981	15,83,981	15,83,981

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,925	0	0	0	7,925
2	Employer's Share Of	58,104	0	1,31,978	7,925	0	198,007
3	Employee's Share Of	1,90,082	0	0	0	0	190,082
Grand Total : Three Lakh Ninety-Six Thousand Fourteen Rupees Only							3,96,014

(This is a system generated challan on 16-JUL-2020 16:58, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,96,014	
F) Total amount of uploaded ECR (D + E) (3,96,014	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 20/07/2021 16:09:

Payment Confirmation Receipt

TRRN No :	3152107029696
Challan Status :	Payment Confirmed
Challan Generated On :	18-JUL-2021 13:19:15
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	160
Wage Month :	JUN-2021
Total Amount (Rs) :	4,13,418
Account-1 Amount (Rs) :	2,59,102
Account-2 Amount (Rs) :	8,268
Account-10 Amount (Rs) :	1,37,776
Account-21 Amount (Rs) :	8,272
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012200721000555
Payment Date :	20-JUL-2021
Payment Confirmation Date :	20-JUL-2021
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152107029696

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of June 2021

Total Subscribers :	EPF 160	EPS 160	EDLI 160
Total Wages :	16,53,634	16,53,634	16,53,634

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	8,268	0	0	0	8,268
2	Employer's Share Of	60,663	0	1,37,776	8,272	0	206,711
3	Employee's Share Of	1,98,439	0	0	0	0	198,439
Grand Total : Four Lakh Thirteen Thousand Four Hundred Eighteen Rupees Only							4,13,418

(This is a system generated challan on 18-JUL-2021 13:19, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	4,13,418	
F) Total amount of uploaded ECR (D + E) (4,13,418	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 28/08/2020 12:57:

Payment Confirmation Receipt

TRRN No :	3152008025841
Challan Status :	Payment Confirmed
Challan Generated On :	17-AUG-2020 11:57:03
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	145
Wage Month :	JUL-2020
Total Amount (Rs) :	3,02,184
Account-1 Amount (Rs) :	1,89,377
Account-2 Amount (Rs) :	6,051
Account-10 Amount (Rs) :	1,00,705
Account-21 Amount (Rs) :	6,051
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012280820000117
Payment Date :	28-AUG-2020
Payment Confirmation Date :	28-AUG-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152008025841

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of July 2020

Total Subscribers :	EPF 145	EPS 145	EDLI 145
Total Wages :	12,08,697	12,08,697	12,08,697

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	6,051	0	0	0	6,051
2	Employer's Share Of	44,336	0	1,00,705	6,051	0	151,092
3	Employee's Share Of	1,45,041	0	0	0	0	145,041
Grand Total : Three Lakh Two Thousand One Hundred Eighty-Four Rupees Only							3,02,184

(This is a system generated challan on 17-AUG-2020 11:57, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,02,184	
F) Total amount of uploaded ECR (D + E) (3,02,184	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 06/10/2020 13:43:

Payment Confirmation Receipt

TRRN No :	3152009028325
Challan Status :	Payment Confirmed
Challan Generated On :	16-SEP-2020 10:07:06
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	144
Wage Month :	AUG-2020
Total Amount (Rs) :	3,41,984
Account-1 Amount (Rs) :	2,14,330
Account-2 Amount (Rs) :	6,844
Account-10 Amount (Rs) :	1,13,966
Account-21 Amount (Rs) :	6,844
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012061020000209
Payment Date :	06-OCT-2020
Payment Confirmation Date :	06-OCT-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152009028325

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of August 2020

Total Subscribers :	EPF 144	EPS 144	EDLI 144
Total Wages :	13,67,867	13,67,867	13,67,867

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	6,844	0	0	0	6,844
2	Employer's Share Of	50,182	0	1,13,966	6,844	0	170,992
3	Employee's Share Of	1,64,148	0	0	0	0	164,148
Grand Total : Three Lakh Forty-One Thousand Nine Hundred Eighty-Four Rupees Only							3,41,984

(This is a system generated challan on 16-SEP-2020 10:07, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,41,984	
F) Total amount of uploaded ECR (D + E) (3,41,984	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 20/10/2020 11:05:

Payment Confirmation Receipt

TRRN No :	3152010021193
Challan Status :	Payment Confirmed
Challan Generated On :	14-OCT-2020 13:16:57
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	146
Wage Month :	SEP-2020
Total Amount (Rs) :	3,64,822
Account-1 Amount (Rs) :	2,28,641
Account-2 Amount (Rs) :	7,301
Account-10 Amount (Rs) :	1,21,579
Account-21 Amount (Rs) :	7,301
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012191020000670
Payment Date :	19-OCT-2020
Payment Confirmation Date :	19-OCT-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152010021193

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of September2020

Total Subscribers :	EPF 146	EPS 146	EDLI 146
Total Wages :	14,59,226	14,59,226	14,59,226

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,301	0	0	0	7,301
2	Employer's Share Of	53,531	0	1,21,579	7,301	0	182,411
3	Employee's Share Of	1,75,110	0	0	0	0	175,110
Grand Total : Three Lakh Sixty-Four Thousand Eight Hundred Twenty-Two Rupees Only							3,64,822

(This is a system generated challan on 14-OCT-2020 13:16, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,64,822	
F) Total amount of uploaded ECR (D + E) (3,64,822	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 24/11/2020 12:11:

Payment Confirmation Receipt

TRRN No :	3152011012905
Challan Status :	Payment Confirmed
Challan Generated On :	09-NOV-2020 15:12:19
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	146
Wage Month :	OCT-2020
Total Amount (Rs) :	3,71,768
Account-1 Amount (Rs) :	2,32,990
Account-2 Amount (Rs) :	7,440
Account-10 Amount (Rs) :	1,23,898
Account-21 Amount (Rs) :	7,440
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012201120000187
Payment Date :	20-NOV-2020
Payment Confirmation Date :	20-NOV-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152011012905

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of October 2020

Total Subscribers :	EPF 146	EPS 146	EDLI 146
Total Wages :	14,87,018	14,87,018	14,87,018

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,440	0	0	0	7,440
2	Employer's Share Of	54,546	0	1,23,898	7,440	0	185,884
3	Employee's Share Of	1,78,444	0	0	0	0	178,444
Grand Total : Three Lakh Seventy-One Thousand Seven Hundred Sixty-Eight Rupees							3,71,768

(This is a system generated challan on 09-NOV-2020 15:12, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,71,768	
F) Total amount of uploaded ECR (D + E) (3,71,768	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 13/12/2020 15:13:

Payment Confirmation Receipt

TRRN No :	3152012010533
Challan Status :	Payment Confirmed
Challan Generated On :	09-DEC-2020 12:24:42
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	145
Wage Month :	NOV-2020
Total Amount (Rs) :	3,68,054
Account-1 Amount (Rs) :	2,30,672
Account-2 Amount (Rs) :	7,361
Account-10 Amount (Rs) :	1,22,660
Account-21 Amount (Rs) :	7,361
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012131220000408
Payment Date :	13-DEC-2020
Payment Confirmation Date :	13-DEC-2020
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152012010533

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of November 2020

Total Subscribers :	EPF 145	EPS 145	EDLI 145
Total Wages :	14,72,179	14,72,179	14,72,179

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,361	0	0	0	7,361
2	Employer's Share Of	54,006	0	1,22,660	7,361	0	184,027
3	Employee's Share Of	1,76,666	0	0	0	0	176,666
Grand Total : Three Lakh Sixty-Eight Thousand Fifty-Four Rupees Only							3,68,054

(This is a system generated challan on 09-DEC-2020 12:24, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / PMGKY.

	PMRPY	PMGKY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,68,054	
F) Total amount of uploaded ECR (D + E) (3,68,054	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 18/01/2021 19:31:

Payment Confirmation Receipt

TRRN No :	3152101005085
Challan Status :	Payment Confirmed
Challan Generated On :	06-JAN-2021 16:59:31
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	144
Wage Month :	DEC-2020
Total Amount (Rs) :	3,66,302
Account-1 Amount (Rs) :	2,29,575
Account-2 Amount (Rs) :	7,327
Account-10 Amount (Rs) :	1,22,073
Account-21 Amount (Rs) :	7,327
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012180121000116
Payment Date :	18-JAN-2021
Payment Confirmation Date :	18-JAN-2021
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152101005085

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of December 2020

Total Subscribers :	EPF 144	EPS 144	EDLI 144
Total Wages :	14,65,161	14,65,161	14,65,161

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,327	0	0	0	7,327
2	Employer's Share Of	53,751	0	1,22,073	7,327	0	183,151
3	Employee's Share Of	1,75,824	0	0	0	0	175,824
Grand Total : Three Lakh Sixty-Six Thousand Three Hundred Two Rupees Only							3,66,302

(This is a system generated challan on 06-JAN-2021 16:59, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,66,302	
F) Total amount of uploaded ECR (D + E) (3,66,302	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 04/03/2021 14:59:

Payment Confirmation Receipt

TRRN No :	3152102030391
Challan Status :	Payment Confirmed
Challan Generated On :	17-FEB-2021 16:38:55
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	145
Wage Month :	JAN-2021
Total Amount (Rs) :	3,69,614
Account-1 Amount (Rs) :	2,31,650
Account-2 Amount (Rs) :	7,393
Account-10 Amount (Rs) :	1,23,178
Account-21 Amount (Rs) :	7,393
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012040321000466
Payment Date :	04-MAR-2021
Payment Confirmation Date :	04-MAR-2021
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152102030391

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of January 2021

Total Subscribers :	EPF 145	EPS 145	EDLI 145
Total Wages :	14,78,417	14,78,417	14,78,417

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,393	0	0	0	7,393
2	Employer's Share Of	54,236	0	1,23,178	7,393	0	184,807
3	Employee's Share Of	1,77,414	0	0	0	0	177,414
Grand Total : Three Lakh Sixty-Nine Thousand Six Hundred Fourteen Rupees Only							3,69,614

(This is a system generated challan on 17-FEB-2021 16:38, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,69,614	
F) Total amount of uploaded ECR (D + E) (3,69,614	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 20/03/2021 17:45:

Payment Confirmation Receipt

TRRN No :	3152103021511
Challan Status :	Payment Confirmed
Challan Generated On :	13-MAR-2021 13:13:24
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	159
Wage Month :	FEB-2021
Total Amount (Rs) :	4,12,628
Account-1 Amount (Rs) :	2,58,596
Account-2 Amount (Rs) :	8,258
Account-10 Amount (Rs) :	1,37,516
Account-21 Amount (Rs) :	8,258
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012200321000348
Payment Date :	20-MAR-2021
Payment Confirmation Date :	20-MAR-2021
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152103021511

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of February 2021

Total Subscribers :	EPF 159	EPS 159	EDLI 159
Total Wages :	16,50,453	16,50,453	16,50,453

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	8,258	0	0	0	8,258
2	Employer's Share Of	60,540	0	1,37,516	8,258	0	206,314
3	Employee's Share Of	1,98,056	0	0	0	0	198,056
Grand Total : Four Lakh Twelve Thousand Six Hundred Twenty-Eight Rupees Only							4,12,628

(This is a system generated challan on 13-MAR-2021 13:13, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	4,12,628	
F) Total amount of uploaded ECR (D + E) (4,12,628	





कर्मचारी भविष्य निधि संगठन
Employees' Provident Fund Organization

भविष्य निधि भवन, १४, भीकाजी कामा प्लेस, नई दिल्ली - ११००६६
Bhavishya Nidhi Bhawan, 14, Bhikaji Cama Place, New Delhi - 110066

Generated On 24/04/2021 11:00:

Payment Confirmation Receipt

TRRN No :	3152104028367
Challan Status :	Payment Confirmed
Challan Generated On :	23-APR-2021 09:57:42
Establishment ID :	PUPUN0120768000
Establishment Name :	RAJGAD DNYAPEETHS
Challan Type :	Monthly Contribution Challan
Total Members :	155
Wage Month :	MAR-2021
Total Amount (Rs) :	3,96,062
Account-1 Amount (Rs) :	2,48,225
Account-2 Amount (Rs) :	7,921
Account-10 Amount (Rs) :	1,31,995
Account-21 Amount (Rs) :	7,921
Account-22 Amount (Rs) :	0
Payment Confirmation Bank :	Bank of Baroda
CRN :	012230421000379
Payment Date :	23-APR-2021
Payment Confirmation Date :	23-APR-2021
Total PMRPY Benefit :	0





**COMBINED CHALLAN OF A/C NO. 01, 02, 10, 21 & 22 (With
EMPLOYEES' PROVIDENT FUND ORGANISATION**

TRRN 3152104028367

Establishment Code & Name PUPUN0120768000 RAJGAD DNYAPEETHS
Address : BHOR, BHOR, PUNE, PUNE, MAHARASHTRA

Dues for the wage month of March 2021

Total Subscribers :	EPF 155	EPS 155	EDLI 155
Total Wages :	15,84,214	15,84,214	15,84,214

SL.	PARTICULARS	A/C.01 (Rs.)	A/C.02 (Rs.)	A/C.10 (Rs.)	A/C.21 (Rs.)	A/C.22 (Rs.)	TOTAL
1	Administration Charges	0	7,921	0	0	0	7,921
2	Employer's Share Of	58,115	0	1,31,995	7,921	0	198,031
3	Employee's Share Of	1,90,110	0	0	0	0	190,110
Grand Total : Three Lakh Ninety-Six Thousand Sixty-Two Rupees Only							3,96,062

(This is a system generated challan on 23-APR-2021 09:57, the particulars shown in this challan are populated from the Electronic Challan Cum Return (ECR) uploaded by the establishment for the specified month and year.

Note :- The following amounts are being remitted directly by Government of India on account of PMRPY / ABRY.

	PMRPY	ABRY
A) A/C no 1 (Employer share) (Rs.) -	0	0
B) A/C no 10 (Pension fund) (Rs.) -	0	0
C) A/C no 1 (Employee share) (Rs.) -	0	0
D) Total (A + B + C) (Rs.) -	0	0
E) Total remittance by Employer (Rs.) -	3,96,062	
F) Total amount of uploaded ECR (D + E) (3,96,062	



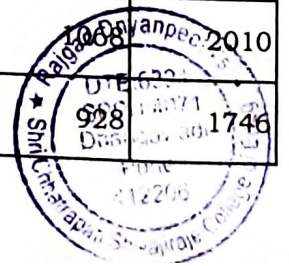
2. Sample Employees Provident Fund Statement for the month of March 2021



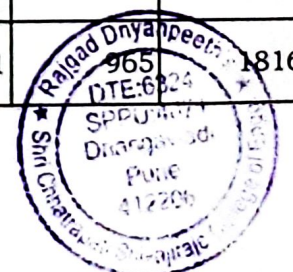
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg

Provident Fund Statement March 2021

Sr. No.	Name of the Staff	Designation	Present Days	Pay	Gross Salary	Employee Share of PF	Employer Share of PF	Total PF Payable
1	Prof. Dr. Patil S. B.	Principal	31	15000	136177	1800	2042	3842
2	Mr. Dudhane T. M.	Asso.Prof. (E & TC)	31	15000	107174	1800	2042	3842
3	Mr. Pawar S. K.	Asso.Prof. (Mech)	31	15000	107174	1800	2042	3842
4	Mr. Thorat B. D.	Asst. Pro. Comp.	31	15000	63112	1800	2042	3842
5	Mr. Jagtap G. D.	O. S.	31	15000	61073	1800	2042	3842
6	Mr. Khamkar R. S.	Estate Manager	31	15000	45693	1800	2042	3842
7	Mr. Gade G. T.	Accountant	31	15000	45693	1800	2042	3842
8	Mr. Bandal S. K.	Cashier	31	9016	23378	1082	1227	2309
9	Mr. Tanpure V. G.	Jr. Clerk	31	9183	23791	1102	1250	2352
10	Mr. Chavan N. D.	Jr. Clerk	31	9183	23791	1102	1250	2352
11	Mr. Ravlekar S. B.	Jr. Clerk	31	9016	23378	1082	1227	2309
12	Mr. Malekar K. D.	Jr. Clerk	31	8849	22968	1062	1204	2266
13	Mr. Chavan R. D.	Jr. Clerk	31	8681	22556	1042	1181	2223
14	Mr. Yadav A. A.	Jr. Clerk	31	7928	20703	951	1079	2030
15	Mrs. Dixit V. D.	Lib. Asst.	23.25	9810	25033	1177	1335	2512
16	Mr. Jagdale S. B.	Tech Asst.	15.5	6815	17365	818	928	1746
17	Mr. Bhelke M. V.	Tech Asst.	15.5	6815	17365	818	928	1746
18	Mr. Maind A. D.	Tech Asst.	31	12793	32672	1535	1741	3276
19	Mr. Newase S. A.	Instructor	15.5	6540	16688	785	890	1675
20	Mr. Malusare N. D.	Instructor	18.6	7848	20026	942		
21	Mr. Kambale A. D.	Tech Asst.	15.5	6815	17365	818		



Sr. No.	Name of the Staff	Designation	Present Days	Pay	Gross Salary	Employee Share of PF	Employer Share of PF	Total PF Payable
22	Mr. Patil H. D.	Tech Asst.	12.4	3393	8826	407	462	869
23	Mr. Roman H. R.	Instructor	15.5	6540	16688	785	890	1675
24	Mr. Tambe S. B.	Instructor	15.5	6397	16336	768	871	1639
25	Mr. Shinde V. B.	Instructor	15.5	5644	14483	677	768	1445
26	Mr. Khamkar S. S.	Lab. Attndnt.	15.5	3671	9630	441	500	941
27	Mr. Thopte M. M.	Lab. Attndnt.	15.5	3498	9204	420	476	896
28	Mr. Tanpure N. B.	Tele. Opr.	31	7342	19261	881	999	1880
29	Mr. Bathe V. M.	Tele. Opr.	15.5	3605	9468	433	491	924
30	Mr. Tanpure P. D.	Bus Driver	15.5	3671	9630	441	500	941
31	Mr. Kadam J. G.	Bus Driver	15.5	3605	9468	433	491	924
32	Mr. Kondhalkar D. D.	Bus Driver	23.25	5318	13982	638	724	1362
33	Mr. Salunke R. S.	Bus Driver	15.5	3486	9175	418	474	892
34	Mr. Sonawane S. A.	Bus Driver	23.25	4508	11989	541	614	1155
35	Mr. Bhande P. N.	Bus Driver	31	6922	18228	831	942	1773
36	Mr. Chavan D. M.	Security	31	7342	19261	881	999	1880
37	Mr. Palange G. L.	Peon	31	7342	19261	881	999	1880
38	Mr. Renuse S. S.	Peon	30	6977	18326	837	950	1787
39	Mr. Shinde V. H.	Peon	31	7210	18937	865	981	1846
40	Mr. Badhe D. A.	Peon	15.5	3605	9468	433	491	924
41	Mr. Gaikwad R. R.	Peon	31	7210	18937	865	981	1846
42	Mr. Parmar R. B.	Peon	31	7210	18937	865	981	1846
43	Mr. More S. R.	Peon	31	7091	18643	851	965	1816



Sr. No.	Name of the Staff	Designation	Present Days	Pay	Gross Salary	Employee Share of PF	Employer Share of PF	Total PF Payable
44	Mr. More M. N.	Peon	31	6971	18350	837	949	1786
45	Mr. Malekar A. A.	Peon	15.5	3076	8167	369	419	788
46	Mr. Tanpure D. B.	Peon	15.5	3545	9322	425	482	907
47	Mr. Khopade L. G.	Peon	31	6971	18350	837	949	1786
48	Mr. Malusare S. D.	Peon	31	6010	15986	721	818	1539
49	Mr. Chorge S. V.	Peon	15.5	3005	7993	361	409	770
	Mr. Waghmare M. M.	Peon	31	7090	18641	851	965	1816
Total Amount				382547	1288122	45909	52064.6	97973.6



6. Policy for Support Facility





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Policy for Support Facility

SCSCOE is committed to provide the supportive physical facilities to all stakeholders like:-

- Transport
- ATM
- Store in the campus
- Cafeteria in the campus
- Girls common room
- Boys Common room
- Medical / First Aid
- Indoor, outdoor games setup
- Fire and life safety measures
- Wi-Fi
- Counseling
- Gymkhana

RDTC's SCSCOE adheres to the infrastructure and supportive norms laid down by AICTE.

Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206



Name of the Institution
संस्थेचे नांव

राजगड ज्ञानपीठ, भोर
श्री. छत्रपती शिवाजीराजे कॉलेज ऑफ
इंजिनियरिंग, चांगकी

PROCEEDING BOOK

१) सभेचा प्रकार
Kind of Meeting
२) सभेचा क्रमांक
Sr. No. of Meeting

सामाही
०२

३) सभेची तारीख
Date of Meeting
४) सभेची वेळ
Time of Meeting

- ०६/१२/२०१५
सकाळी ३:३० वाजता

५) सभेचे स्थळ
Place of Meeting
कै. आप्पासाहेब शिवतेरे
सम्राट्ठ भोर

६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नावे
Name & designations of officials & respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting मा. अनंतराव घोपटे, संस्थापक अध्यक्ष
राजगड ज्ञानपीठ, भोर.

विषय क्र.
Subject No.

ठराव क्र.
Resolution No.

सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
Resolutions and subjects placed before meeting for discussion.

राजगड ज्ञानपीठ, भोर. संचालित राजगड टेक्निकल कॉम्प्लेक्स
श्री. छत्रपती शिवाजीराजे कॉलेज ऑफ इंजिनियरिंग, चांगकी, भोर
जि. पुणे बोर्ड ऑफ गव्हर्नन्सची सभा संस्थेचे संस्थापक अध्यक्ष
मा. श्री. अनंतराव घोपटे साहेब यांच्या अध्यक्षतेखाली दि ०६/१२/२०१५
वार मंगळवार रोजी सकाळी ठीक ३:३० वाजता संस्थेच्या मुख्य
कार्यालयातील कै. आप्पासाहेब शिवतेरे सम्राट्ठ भोर येथे आयोजित
करण्यात आली होती

सदर बोर्ड ऑफ गव्हर्नन्स उपस्थिती खालीलप्रमाणे

क्र.

नाव

सही

१

मा. अनंतराव ना. घोपटे
(अध्यक्ष, राजगड ज्ञानपीठ, भोर)

२

मा. डॉ. सो. अप्पय्यप्पी सं. परील
(मानद सचिव, राजगड ज्ञानपीठ, भोर)

३

मा. श्री. बी. एम. गोमते
संचालक (विद्युत्. सी. बी. इलेक्ट्रॉनिक्स
प्रान्ति. खेडरोवापुर - उदयोत्क

४

मा. डॉ. रमकुमार बौटे (विक्षणतज्ञ)
प्राचार्य, कॉलेज ऑफ फार्मसी, भोर

५

मा. डॉ. एम. बी. परील
प्राचार्य - एम. सी. एम. सी. चांगकी



सभेस हजर असणाऱ्या सभासदांची नावे Name of members who were present at the meeting

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी Remarks & / or action taken on the resolution & date
	६	प्रा. टी. एम. दुभाणे (विभागा प्रमुख इ. इ. टी. सी. हांगावडी, त्रोर)	
	७	प्रा. सौ. व. प्र. जी. जाधव (सल्लोगी प्राध्यापक एस. सी. एस. सी. ओ. ई.)	
	८	श्री. आर. एम. खामकर इस्टेट मॅनेजर, आर. टी. टी. सी. हांगावडी	
		सभेचे कामकाज खालीलप्रमाणे - सदर सभा सुरु होण्यापूर्वी मा. अच्युत सी. अनंतशंखजी शोपटे सोहब यांच्या हस्ते सरस्वती पूजन, दिप प्रज्वलन, शिवायान्या प्रतिमेस पुष्पहार घालून त्यानंतर प्रास्ताविक व इतर बाबीं कडून मा. प्रचार्य डॉ. एस. बी. पटील यांनी प्रास्ताविक कळून नंतर मा. अच्युत सोहब यांनी आढावा व मार्गदर्शन केले.	
विषय क्र. ३ :-		मासिक सभेचा कार्यवृत्तांत वाचून मंजुरी घेणे.	
ठराव क्र. १ :-		मागे दि. ३१.१२.२०१५ रोजी घेण्यात आलेल्या सभेचा कार्यवृत्तांत वाचून यासभेपुढे महाविद्यालयाचे प्रा. डॉ. ए. बी. पटील यांनी केले. त्यावर चर्चा कळून मग सदर ठराव मंजूर झाला.	
		सूचक :- प्रचार्य डॉ. एस. बी. पटील अनुमोदक :- प्राध्यापक टी. एम. दुभाणे	
विषय क्र. २ :-		मागील विभागीय मेल्ला, फ्लोसेट वाचवत	



PROCEEDING BOOK

Name of the Institution

संस्थेचे नांव

१) सभेचा प्रकार

Kind of Meeting

२) सभेचा क्रमांक

Sr. No. of Meeting

३) सभेची तारीख / / 20

Date of Meeting

४) सभेची वेळ

Time of Meeting

५) सभेचे स्थळ

Place of Meeting

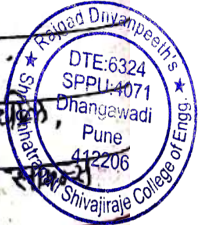
६) सभेस कोणी सन्माननीय गृहस्थ अगर अधिकारी हजर असल्यास त्यांची (हुद्यासह) नांव

Name & designations of officials &

respectable persons present

सभेचे अध्यक्ष - Chairman of Meeting

विषय क्र.	ठराव क्र.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव
Subject No.	Resolution No.	Resolutions and subjects placed before meeting for discussion.
		<p>ठराव क्र. २ :- महाविद्यालयाचे मागील विद्यार्थी यांना निर्मात्रित करून मागील विद्यार्थी मेळाव्याचे आयोजन करून सत्यरिखतीत ते विद्यार्थी काम करत आहेत याचा आढावा घेऊन महाविद्यालयाशी गठबंधन केलेल्या कंपन्यांचे पत्ते व कॉन्टॅक्ट नंबर देऊन त्यांची प्लेसेमेंट होण्यासंदर्भात मदत करणे या विषयावर चर्चा होऊन ठराव एकमताने मंजूर करण्यात आला.</p> <p>सूचक :- मा. डॉ. सौ. प्राण्यजी पाटील</p> <p>अनुमोदक :- मा. श्री. वी. एस. भोसले</p>
		<p>विषय क्र. ३ :- रोस्टर व विंडुनामावली तपासणे बाबत.</p> <p>ठराव क्र. ३ शिक्षकीय पदांच्या आरसणाबाबत घेण्यात आलेल्या निर्णयाची स्विकृती मावकने आत्ताच ठरविल्यामुळे महाविद्यालयातील अनुशेष भरव्यासाठी विक्षापीठाकडून व मावकमधून रोस्टर व विंडुनामावली तपासून निविषपदे भरव्यासाठी एकमताने ठराव मंजूर करण्यात आला.</p> <p>सूचक :- डॉ. एस. वी. पाटील</p> <p>अनुमोदक :- डॉ. राजकुमार शेटे</p>
		<p>विषय क्र. ४ :- वार्षिक स्नेहसंमेलन, राजगड कॅम्प, नॅशनल कॉन्फरन्स बाबत</p> <p>ठराव क्र. ४ :- महाविद्यालयाने गतवर्षी आयोजित केलेल्या वार्षिक स्नेहसंमेलन, राजगड कॅम्प, नॅशनल कॉन्फरन्ससाठीचे नियोजन करून खर्चाचा तपशील अंजोपुढांकडून मठावून व त्यावर चर्चा करून त्याला अंतिम स्वरूप देऊन ठराव एकमताने मंजूर करण्यात आला.</p>
		<p>विषय क्र. ५ :- विद्यार्थी गुणवत्ता वाढविण्यासाठी टेकफेस्टचे आयोजन करणेबाबत</p> <p>ठराव क्र. ५ :- महाविद्यालयातील विद्यार्थ्यांचे तसेच सत्रोवताळच्या कॉलेजमधून विद्यालयातील विद्यार्थ्यांचे गुणवत्ता वाढविण्यासाठी महाविद्यालयात</p>



प्रोसिडिंग बुक

सभेच्या कामकाजाच्या
वृत्तांताचे पुस्तक

सूचना :- सभेस हजर असलेल्या सभासदांची
नांवे गरजेप्रमाणे व जरूरीप्रमाणे स्वतंत्र
कागदावर लिहून ती या कामकाजास जोडावीत.

पान नं. Page No.

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सभेस हजर असणाऱ्या सभासदांची नांवे Name of members who were present at the meeting

विषय क्र. Subject No.	ठराव क्र. Resolution No.	सभेपुढे विचाराकरिता आलेले विषय आणि ठराव Resolutions and subjects placed before meeting for discussion.	शेरा व तारखेसह ठरावाची अंमलबजावणी Remarks & / or action taken on the resolution & date
		एक्सिझिशन व टेकफेस्टचे आयोजन करून सदर कार्यक्रमास लागणाऱ्या खर्चाचे अंदाजपत्रक तयार करणे त्याला अंतिम स्वरूप देऊन आवर चर्चा करून ठराव एकमताने मंजूर करणाऱे झाले.	
विषय क्र. ६.	आवश्यकता	यसनाऱ्या प्राध्यापक व शिक्षकेतर कर्मचाऱ्यांना मोफत राहणे व बस सुविधा पुरविणे बाबत	
ठराव क्र. ६.	महत्त्वात्मक	काम करणाऱ्या प्राध्यापकांस मोफत राहण्याची सोय उपलब्ध करून देणे तसेच शिक्षकेतर कर्मचाऱ्यांस महत्त्वात्मक कामे - जाव्यासाठी मोफत बस सुविधा पुरविणेबाबत सर्वानुमते ठरले	
		मा. अब्दुस वाचून मंगूर	

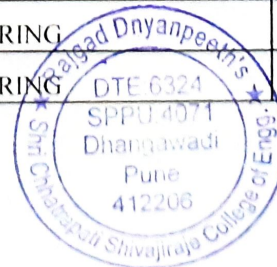




Rajgad Dnyanpeeth's
SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING
S. No. 237, Satara-Pune, NH-4, Dhangawadi, Tal: Bhor, Dist: Pune -412205 (MS), India.

Teaching Staff Transport Details 2020-21

Sr No.	First Name	Department	Designation	Pick up Point
1	Prof. Bankar Shriprasad Vitthal	CIVIL ENGINEERING	ASST PROFESSOR	Pune
2	Prof. Mrs. Sushma Sambhaji Jadhav	CIVIL ENGINEERING	ASST PROFESSOR	Pune
3	Prof. Ashok Arjun Avhad	CIVIL ENGINEERING	ASST PROFESSOR	Wai
4	Prof. Mrs. Snehal Kisan Bhosale	CIVIL ENGINEERING	ASST PROFESSOR	Wai
5	Prof. Ms. Salunkhe Shital Prakash	CIVIL ENGINEERING	ASST PROFESSOR	Watharcolony
6	Prof. Mrs.Sondkar Aparna Sagar	COMPUTER ENGINEERING	ASST PROFESSOR	Bhor
7	Prof. Ms. Bhakti Ravindra Bhatti	COMPUTER ENGINEERING	ASST PROFESSOR	Jejuri
8	Prof. Pathak Kishor Renukadasrao	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
9	Prof. Mrs. Metkari Sana Asif	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
10	Prof. Miss. Diwate Kajal Sanjay	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
11	Prof. Bhagwan Dinkar Thorat	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
12	Prof. Mrs.Yadav Gitanjali Bhimrao	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
13	Prof. Sinare Pramod Dnyandeo	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
14	Prof. Jadhav Sunil Maganrao	COMPUTER ENGINEERING	ASST PROFESSOR	Pune
15	Prof. Ms. Komal Sunil Khamkar	COMPUTER ENGINEERING	ASST PROFESSOR	Wai
16	Prof. Mrs. Bandal Jyoti Jayendra	E&TC ENGINEERING	ASST PROFESSOR	Bhor
17	Prof. Mrs. Aparna Rajesh Lokhande	E&TC ENGINEERING	ASST PROFESSOR	Bhor
18	Prof.Dudhane Tanaji Maruti	E&TC ENGINEERING	ASSOCIATE PROFESSOR	Bhor
19	Prof.Dalavi Dayanand Uttam	E&TC ENGINEERING	ASST PROFESSOR	Nasarapur
20	Prof. Mrs. Shraddha Gajanan Tule	E&TC ENGINEERING	ASST PROFESSOR	Pune
21	Prof. Priyanka Gajanan Bendre	E&TC ENGINEERING	ASST PROFESSOR	Pune
22	Prof.Nipanikar Sanjaykumar Indrajit	E&TC ENGINEERING	ASSOCIATE PROFESSOR	Pune



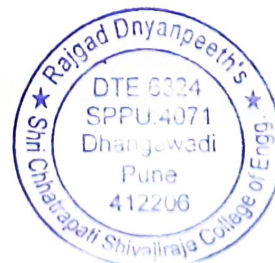



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Teaching Staff Transport Details 2020-21

Sr No	First Name	Department	Designation	Pick up Point
23	Prof.Mrs.Nipanikar Rohini Sanjaykumar	E&TC ENGINEERING	ASST PROFESSOR	Pune
24	Prof. Mrs. Gham Poonam Suraj	E&TC ENGINEERING	ASST PROFESSOR	Pune
25	Prof. Mrs. Shinde Swati Ramchandra	E&TC ENGINEERING	ASST PROFESSOR	Pune
26	Prof. Mrs. Nimkar Anjali Vishnu	E&TC ENGINEERING	ASST PROFESSOR	Pune
27	Prof. Ms. Sonawane Amruta Pradipkumar	MECHANICAL ENGINEERING	ASST PROFESSOR	Bhor
28	Prof. Maskepatil Lahu Panditrao	MECHANICAL ENGINEERING	ASST PROFESSOR	Pune
29	Prof.More Deepak Annasaheb	MECHANICAL ENGINEERING	ASST PROFESSOR	Pune
30	Prof. Thorabole Suryakant Dnyandev	MECHANICAL ENGINEERING	ASST PROFESSOR	Pune
31	Prof. Misal Dattatraya Bharat	MECHANICAL ENGINEERING	ASST PROFESSOR	Pune
32	Prof. Ms. Gaware Priyanka Goroba	MECHANICAL ENGINEERING	ASST PROFESSOR	Pune
33	Prof. Gaikwad Chetan Sandipan	MECHANICAL ENGINEERING	ASST PROFESSOR	Wai
34	Prof. Bagul Nilesh Dadaji	MECHANICAL ENGINEERING	ASST PROFESSOR	Wai
35	Prof. Jamdade Anuj Krishna	MECHANICAL ENGINEERING	ASST PROFESSOR	Wai
36	Prof. Raut Rajaram Baliram	FIRST YEAR	ASST PROFESSOR	Bhor
37	Prof. Kondhalkar Amol Kisan	FIRST YEAR	ASST PROFESSOR	Bhor
38	Prof. Kondhalkar Shankar Balu	FIRST YEAR	ASST PROFESSOR	Bhor
39	Prof. Mrs. Chemate Jija Bapusaheb	FIRST YEAR	ASSOCIATE PROFESSOR	Bhor
40	Prof. Ms. Bobade Ankita Ramesh	FIRST YEAR	ASST PROFESSOR	Bhor
41	Prof. Kondagurla Himakar R	LIBRARY	LIBRARIAN	Pune


Mr. N. D. Chavan
Incharge-Transport




Prof. Dr. S. B. Patil
Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206



Non-teaching Staff Transport Details 2020-21

Sr No.	Name	Designation	PickUp Point
1	Mr.Jagdale S.B	Technical Assistant	Bholawade
2	Mr.Bhelke M.V	Technical Assistant	Bhor
3	Mr. Maind A.D	Technical Assistant	Nere
4	Mr.Kamble A.D	Technical Assistant	Shirwal
5	Mr.Newase S.A	Technical Assistant	Malwadi
6	Mr. Bhuruk A P	Technical Assistant	Velhe
7	Mr. Malekar K D	Clerk	Bhor
8	Mr. Yadav A.A	Clerk	Degaon
9	Mr.Tanpure V G	Clerk	Dhangwadi
10	Mr.Chavan N.D	Clerk	Khanapur
11	Mr.Ravlekar S.B	Clerk	Khanapur
12	Mr. Chavan R.D	Clerk	Venawadi
13	Mr. Roman H R	Instructor(Work Shop)	Bhor
14	Mr. Tambe S.B	Instructor(Work Shop)	Bhor
15	Mr. Thopte M. M	Lab Attendant	Khanapur
16	Mr.Tanpure N.B	Telephon Operoter	Dhangwadi
17	Mr.Bathe V.M	Telephon Operoter	Kikvi
18	Mr.Khamkar S.S	W/S Lab Attendant	Wadgaon
19	Mrs. Dixit V.D	Asst. Librarian	Shirwal
20	Mr.Bandal S.K	Cashier	Gokawadi
21	Mr. Kakade S.D	Peon	Alande
22	Mr. Malekar A.A	Peon	Bare
23	Mr.Palange G.L	Peon	Bhor
24	Mr.Taru N.R	Peon	Bhor
25	Mr.Tanpure M.S	Peon	Dhangwadi
26	Mr. Tanpure D B	Peon	Dhangwadi
27	Mr. Waghmare M.M	Peon	Dhangwadi
28	Mr.Marne R.K	Peon	Khed Shivapur
29	Mr. More S R	Peon	Kikvi
30	Mr. More M.N	Peon	Kikvi
31	Mr.Shinde V.H	Peon	Malwadi
32	Mr. Gorad S.D	Peon	Malwadi



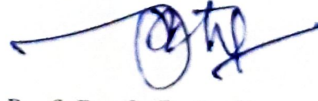


Rajgad Dnyanpeeth's
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S. No. 237, Satara-Pune, NH-4, Dhangawadi, Tal: Bhor, Dist: Pune -412205 (MS), India.

Non-teaching Staff Transport Details 2020-21

Sr No.	Name	Designation	PickUp Point
33	Mr. Salekar R B	Peon	Nigade phatta
34	Mr. Mandhare R.J	Peon	Shindewadi
35	Mr. Renuse S.S	Peon	Velhe
36	Mr. Badhe D.A	Peon	Velhe
37	Mr. Renuse A.S	Peon	Velhe
38	Mr. Gaikwad R.R	Peon	Wadgaon
39	Mr. Bhande P N	Driver (Bus)	Sarola
40	Mr. Kadam N.M	Driver (Bus)	Bhor
41	Mr. Kondhalkar D D	Driver (Bus)	Chikhalawade
42	Mr. Tanpure P.D	Driver (Bus)	Dhangwadi
43	Mr. Tanpure S R	Driver (Bus)	Dhangwadi
44	Mr. Katkar T L	Driver (Bus)	Hartali
45	Mr. Kadam J.G	Driver (Bus)	Kikvi
46	Mr. Bathe P.P	Driver (Bus)	Kikvi
47	Mr. Chavan V T	Driver (Bus)	Loni
48	Mr. Salunkhe R.S	Driver (Bus)	Utroli
49	Mr. Renuse D.T.	Driver (Bus)	Velhe
50	Mr. Sonawane S.A	Driver (Bus)	Wai
51	Mr. Bhosale R B	Electrician	Pune
52	Mr. Khopade L.G	Mali	Pombardi
53	Mrs. Parmar S.R	Peon (Cleaner)	Shirwal
54	Mr. Parmar R B	Peon (Cleaner)	Shirwal
55	Mr. Thopate G G	Plumber	Alande
56	Mr. Chavan Deepak	Security Guard	Dhangwadi


Mr. N. D. Chavan
Incharge-Transport


Prof. Dr. S. B. Patil
Principal



Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206

7. Policy for Recruitment, Service Rule and Promotion for Teaching and Non-teaching Staff





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Policy Document

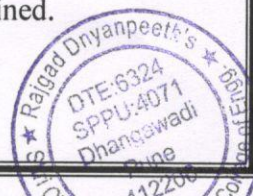
Recruitment, service rules and promotional policy for Teaching and Non-teaching staff.

For effective administration and smooth functioning of the institute, management frames, the service rules and recruitment policy for employers.

Part I) Recruitment policy:-

A. The process of recruitment:

- As per the norms of SPPU/UGC/AICTE, considering cadre ratio, the requirement of teaching staff is calculated.
- The approval of required posts is taken from approval section and from reservation cell of SPPU and Govt. reservation cell.
- In leading newspaper, the advertisement for the posts viz. professor, Associate Professor, Assistant Professor is published.
- Application format is provided on institute website within the stipulated time, generally 15 days for eligible candidates.
- Application are also invited from-
 - a) SPPU employment exchange cell
 - b) Reservation cell of SPPU
 - c) Reservation cell of Government of Maharashtra.
- The received applications are sorted by post wise, department wise, category wise. and summary is prepared.
- Short listing of eligible candidates application is done by concerned HOD in consultation with head of the institute.
- From Savitribai Phule University of Pune (SPPU), selection committee is obtained.



- The date of interview is finalized, after coordinating with members of selection committee.
- The date, time and venue of interview is intimated to the shortlisted candidates in advance, generally minimum 15 days.
- Original document verification is carried out before candidates attend the interview, on the day of interview.
- A selection committee appointed by SPPU, conducts the interviews of the eligible candidates and selection report is submitted to university within 72 hours as per university rules.
- Rajgad Dnyanpeeth, issues the appointment orders to the selected candidates and they have given a time period of 15 days for joining the Institute Candidate needs to communicate the acceptance of appointment within 7 days from the date of order of appointment Failing of this, it will be presumed that candidate is not interested in the offer and the appointment is treated as cancelled.
- The same process is carried out for the next candidate in queue.
- The reports of selection committee along with the required documents are submitted to the University for Approval.

B. Local selection committee, recruitment process:

- As per cadre ratio and requirement of teaching staff is reviewed at the end of academic year and requirement of faculties is calculated as per norms laid down by SPPU/UGC/AICTE.
- Category wise and post wise Viz. Professor, Associate professor, Assistant professor, Advertise is published in leading newspaper.
- Applications are invited and format is provided on institute website within stipulated time.
- The received applications sorted by post wise, department wise, category wise and summary is prepared.
- Short listing of eligible candidates application is done by concerned HOD in consultation with head of the institute.



- Principal and management form the selection committee with two subject experts of other institutes which are on the university selection panel.
- The date of interview is finalized, after coordinating with members of selection committee.
- The date, time and venue of interview is intimated to the shortlisted candidates in advance, generally minimum 15 days, through telephone call/email/letter.
- Original document verification is carried out before candidates attend the interview, on the day of interview.
- Local selection committee conducts the interview of the eligible candidates.
- Selection committee reports, along with the required documents are submitted for approval to the university. The approval given by the approval section of SPPU, is for one academic year in case of local selection.
- Appointment orders issued by Rajgad Dnyanpeeth to the selected candidates and they have given a time period of 15 days for joining the Institute. Candidate needs to communicate the acceptance of appointment within 7 days from the date of order of appointment .Failing of this presumed that candidate is not interested in the offer and the appointment is treated as cancelled. No further communication is entertained in such regard after due date.

C. The process of recruitment of faculties on Ad-hoc:

- Immediate requirement of faculty is needed in some situations, and then faculties are recruited on ad hoc basis.
- From reference or at Department level / Faculties / HOD / Principal, few candidates are shortlisted. At the college level, technical interviews are conducted by an internal committee consisting of senior faculty, HOD and Principal .The selected candidates are recommended for further approval from the management
- After the approval /consent from the management, the recruitment of candidate is done on purely temporary ad-hoc basis for one academic year.

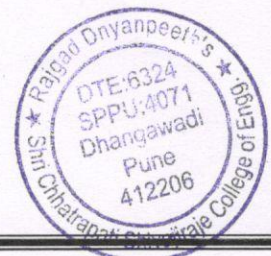


D. Technical/Non teaching staff recruitment process:

- As and when required, the availability and the requirement of technical and non-teaching staff is reviewed.
- The advertisement is published in leading news paper.
- Applications are invited in specific format and made available on Institute website within the stipulated time.
- The received applications are sorted and summary is prepared.
- As per the eligibility norms, HOD in consultation with the principal, shortlists the applications of eligible candidates.
- Management and the principal, forms the selection committee with subject expert and HOD.
- The date, time and venue of interview is intimated in advance to the shortlisted candidates through telephone /email/letter.
- Original documents are verified before candidates attend the interview, on the day of interview.
- Committee carries the interview of eligible candidates.
- Along with the required documents, the report of selection committee is submitted to principal and management.
- Appointment orders issued by Rajgad Dnyanpeeth to the selected candidates and they have given a time period of 15 days for joining the Institute. Candidate needs to communicate the acceptance of appointment within 7 days from the date of order of appointment. Failing of this, it will be presumed that candidate is not interested in the offer and the appointment is treated as cancelled. No further communication is entertained in such regard after due date.

Part II) Service Rules for Teaching and Non-Teaching Staff as applicable:

The services of employees are governed by the Maharashtra Universities Act, 1994, statutes, code of conduct, ordinances, rules and regulations laid down by the Savitribai Phule Pune University, State Government and Rajgad Dnyanpeeth from time to time.



- Appointment is on full time basis on probation period of two years from the date of joining for the staff selected from university selection committee and one year for candidate selected from local selection committee. During this period, if the performance is not satisfactory, services may be discontinued.
- The pay scale and other allowances like dearness allowance, house rent allowance, CLA, TA and the benefit of Employees provident Fund is given as per the norms of UGC/SPPU for selected candidates and for local selection candidates payment and other benefits are given as decided at the time of interview.
- Staff has to qualify the minimum qualification viz. NET/SET/ME/PhD in stipulated time laid down by the SPPU/UGC/State government as the case may be.
- The examination and academic/administrative work assigned by the institute/university from time to time is mandatory on the staff.
- At the time of joining the duties, staff shall produce the original documents for verification along with true copies of relevant documents such as mark sheets, Birth certificate, experience certificate, cast certificate, caste validity certificate, relieving certificate whichever is required. Aadhar card, PAN card are mandatory for every staff. Two passport size photographs are also need to submit.
- Service books are maintained for all staff.
- Without the permission of the management, staff will not undertake any full time/ part time job, during continuance of service.
- Staff will not conduct any private coaching classes or private tuitions.
- Without the prior permission of the management, staff will not register for any diploma / degree / certificate or other course. If permitted, staff will follow all the rules and regulations.
- At the sole discretion of the management of Rajgad Dnyanpeeth, the services of the staff can be transferred to other Department / college / institutions.
- If staff found absent continuously for more than 30 days without prior permission, the services will stand terminated automatically. If staff found guilty of violation of any terms and conditions mentioned above, staff will be liable for disciplinary action and punishment decided by the competent Authority / Management as the case may be.



- Staff is required to be sincere, loyal and committed towards responsibility entrusted time to time and further the staff is required to maintain sense of subordination towards seniors.
- If required, staff may be asked to undergo medical check-up /examination by approved medical officer or by the civil surgeon for mental and physical fitness.
- During service period, if the performance of staff is found unsatisfactory and / or in case of violation of the service rules , the services may be discontinued by giving three months notice or one / three months basic pay in lieu of notice period.
- The staff is required to maintain strict privacy and not to disclose any information regarding the Institute / Management.
- Above rules and regulations may revise / updated which would be binding on the staff.

Part III) Promotional policy:

The management gives a due consideration for the deserving faculties for promotion to higher post / pay scale depending on the availability of the vacancies.

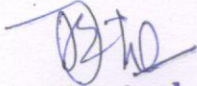
a) Teaching Staff:

- As per cadre-wise and as per the norms of SPPU/UGC/AICTE the requirement of teaching load, the posts of staff is reviewed.
- At the department level, internal short listing of eligible staff for higher posts is done.
- The preliminary interactions are carried out at college level by concern HOD and Principal on the basis of previous performance appraisal and then shortlisted names are finalized for further recommendations to the management.
- All such shortlisted faculties are required before management for consideration of promotion /revision of pay scale / additional increments / incentives etc.
- For getting final approval from university, those faculties promoted for higher posts are need to appear before local selection committee / University selection committee interviews.



b) Non-Teaching staff:

- As per the need of the institute, the requirement of non-teaching staff is reviewed.
- At the department / office / level, an internal short listing of eligible candidates for higher posts is done.
- The preliminary interactions are carried out at college level by concern HOD and Principal on the basis of previous performance and then shortlisted names are finalized for further recommendations to the management.
- All such shortlisted staff are required to appear before management committee for consideration of promotion /revision of pay-scale / additional increments / incentives etc.


Principal
Rajgad Dnyanpeeth's
Shri Chhatrapati Shivajiraje College of Engg.,
Dhangawadi, Pune-412206



8. Policy for Academic Facility





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Policy for Academic Facility

SCSCOE is committed to provide adequate academic facilities like

- Central library
- Digital Library
- Department library
- Seminar Hall with LCD
- Classrooms with LCD projector
- Secure Wi-Fi Facility
- Reprographic facility
- Centralized workshop
- Common computing facility
- Barrier free Academic Built environment for disabled stakeholders (Divyangjan)

SCSCOE, adheres to the Academic facility norms as per AICTE and DTE.

Principal
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9. Policy for Central Library





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Policy for Central Library

1) Policy for Book Purchase:-

- Purchasing the books as per the norms of AICTE.
- Purchasing the books according to the revision of syllabus
- Purchasing of the books should be before the starting of Academic year.

2) Policy for unused books:-

- Library committee and subject teachers will decide unused, out of syllabus books after every revision of syllabus by SPPU.

3) Books issue and Return policy for category students and all students and staff:-

- A set of books (5 books) for 3 category students (as per requirement)
- For all students
- For Teaching staff
- For non-teaching staff

4) Arranging various activities for inspiring utilization of library:-

- Reading at one place with maximum time
- Competition, Exhibition.

5) Flexibility of Time during Exam period:-

- Regular Timing – 9.30 am to 9.00 pm
- During Exam (on all working days) – 9.00 am to 9.00 pm
- During Exam 1st and 3rd Saturday – 9.30 am to 6.00 pm

6) Library committee for Upgradation, Verification & Effective Functioning:-

The composition of library committee includes –

- Chairman
- Librarian
- From each department, one faculty as member
- Student representative as member

7) All books and available facilities of library should be displayed in library.

8) Organize open book test at the department level for improving utilization of library.

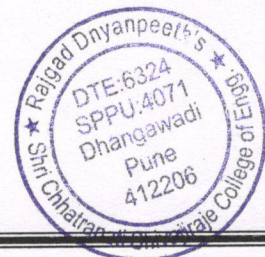
9) Available a copy of question paper of all subjects of the examination like In- semester Exam, End semester Examination.

Principal

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Dhangawadi, Pune-412206



10. Research policy for Faculty and Student





Rajgad Dnyanpeeth's

SHRI CHHATRAPATI SHIVAJIRAJE COLLEGE OF ENGINEERING

Gat No. 237, Pune Bangalore Highway, Dhangawadi, Tal – Bhor, Dist- Pune (Maharashtra)

Research policy for Faculty and Students

Vision:

Support for innovation, research to provide healthy environment.

Objectives:

- Establish healthy atmosphere for faculties and students to engage research by providing required infrastructure and necessary financial assistance.
- Keep faculties and students up to date with latest inventions in their field through seminars and workshops and faculty development programs.
- Equip students to solve relevant challenges through interaction with society.
- To encourage faculty to apply for intellectual property rights and patents.
- To promote research publications in reputed journals and conferences.

Composition of research and development cell:

- Dean research and Development – Chairperson.
- Project co-ordinator from each department – Members.

Motivating Faculty for Higher Education:

The institute has adopted a policy to inspire the faculties for higher education.

- To provide needed support at the time of admission for pursuing Ph.D.
- To make provision of study leave for the faculty pursuing Ph.D. in order to complete the research work.
- To make provision of duty leave in order to attend workshops, seminars, skill development, faculty development programs etc.

Motivating Faculty and Students for Conference, Publications and IPRS:

- The faculty can avail duty leave for attending the National / International conferences with prior permission of the head of the institute.



- Provision of financial assistance in the annual budget is made for the organizing national / international conferences, paper presentation, quiz competition, attending orientation programs, project competition, technical events etc.
- The institute also supports for getting patents (Intellectual property rights) in the respective areas of the faculty.

Organizing / Attending Training Programs:

- The institute provides workshop, laboratory facilities, computer laboratory with internet connection to support the research projects.
- The institutes encourage participation of the students at University / State/ National / International level of competitions like AVISHKAR, SAEINDIA, SUPRA etc. by providing financial assistance and training / expert guidance to the students.
- Institute supports to faculties in paying registration fees to attend the training programs / workshop.
- Institute supports in paying registration fee to get the membership of professional bodies / societies like ISTE/IME etc.

Collaboration with Training centers and Industries through MOU's:

- Memorandum of Understanding (MOU) is made between institute and the training centres and industry (Industry institute interaction).
- Conduction of workshops, project internship, guest lectures, faculty development programs (FDP), sharing of infrastructure and other resources for mutual beneficial relationship can be made possible through MOU's.



Principal

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